

Accountability	*	Impartiality	*	Competence	*	Openness	*	Value
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**INVITATION FOR BID NO. : GSA-0124-12**

**DESCRIPTION:**

**BOOKS FOR THE GUAM PUBLIC LIBRARY**

**SPECIAL REMINDER TO PROSPECTIVE BIDDERS**

Bidders are reminded to read the Sealed Bid Solicitation and Instructions, and General Terms and conditions attached to the IFB to ascertain that all of the following requirements checked below are submitted in the bid enveloped, in duplicate, at the date and time for bid opening.

- (X) **BID GUARANTEE (15% of Bid Amount) May be in the form of;**  
**Reference #11 on the General Terms and Conditions**
- a. Cashier’s Check or Certified Check
  - b. Letter of Credit
  - c. Surety Bond – Valid only if accompanied by:
    - 1. Current Certificate of Authority issued by the Insurance Commissioner;
    - 2. Power of Attorney issued by the Surety to the Resident General Agent;
    - 3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.
- ( ) **BROCHURES/DESCRIPTIVE LITERATURE;**
- (X) **AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION**
- a. Date of signature of the person authorized to sign the bid and the notary date must be the same.
- (X) **OTHER REQUIREMENTS:**  
Non-Collusion Affidavit, D.O.L. Wage Determination Affidavit, Restriction against Sexual Offenders Affidavit, No Kickbacks or Gratuities Affidavit and Ethical Standards Affidavit, and Affidavit re Contingent Fees

**This reminder must be signed and returned in the bid envelope together with the bid. Failure to comply with the above requirements may be cause for disqualification and rejection of the bid.**

On this \_\_\_\_\_ day of \_\_\_\_\_, 2012, I, \_\_\_\_\_,  
authorized representative of \_\_\_\_\_ acknowledge receipt of this  
special reminder to prospective bidders with the above referenced IFB.

\_\_\_\_\_  
Bidder Representative’s Signature

**Invitation for Bid: GSA-0124-12**

BOOKS FOR THE GUAM PUBLIC LIBRARY

**ACKNOWLEDGEMENT RECEIPT FORM**

**Please be advised that to be considered a prospective bidder you must fill out this Acknowledgement receipt form. Please submit via email or fax form to marie.villanueva@gsa.guam.gov. or fax to 472-4217 / 475-1727**

<b>Name</b>	_____
<b>Signature</b>	_____
<b>Date</b>	_____
<b>Time</b>	_____
<b>Contact Number</b>	_____
<b>Fax Number</b>	_____
<b>Contact Person regarding IFB</b>	_____
<b>Title</b>	_____
<b>E-Mail Address</b>	_____
<b>Company/Firm</b>	_____
<b>Address</b>	_____

**Note: GSA shall will not be liable for failure to provide notice to any party who did not register contact information.**

# INVITATION FOR BID

ISSUING OFFICE:

GENERAL SERVICES AGENCY  
GOVERNMENT OF GUAM  
148 ROUTE 1, MARINE DRIVE  
PITI, GUAM 96915

CLAUDIA S. ACFALLE  
Chief Procurement Officer

DATE ISSUED: August 22, 2012

BID INVITATION NO: **GSA-0124-12**

# BID FOR: BOOKS FOR THE GUAM PUBLIC LIBRARY

**SPECIFICATION: See Attached**

DESTINATION: GUAM PUBLIC LIBRARY

REQUIRED DELIVERY DATE: 30 DAYS UPON RECEIPT OF PURCHASE ORDER

**INSTRUCTION TO BIDDERS:**

INDICATE WHETHER:        INDIVIDUAL        PARTNERSHIP        CORPORATION

INCORPORATED IN: \_\_\_\_\_

This bid shall be submitted in duplicate and sealed to the issuing office above no later than (Time) **9:00am** Date: **9/06/18** and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.

The undersigned offers and agrees to furnish within the time specified, the articles and services at the price stated opposite the respective items listed on the schedule provided, unless otherwise specified by the bidder. In consideration to the expense of the Government in opening, tabulating, and evaluating this and other bids, and other considerations, the undersigned agrees that this bid remain firm and irrevocable within 60 calendar days from the date opening to supply any or all the items which prices are quoted.

NAME AND ADDRESS OF BIDDER:

SIGNATURE AND TITLE OF PERSON  
AUTHORIZED TO SIGN THIS BID:

**AWARD: CONTRACT NO.:** \_\_\_\_\_ **AMOUNT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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100	100	100

CONTRACTING OFFICER:

CLAUDIA S. ACFALLE  
Chief Procurement Officer

NAME AND ADDRESS OF CONTRACTOR:

SIGNATURE AND TITLE OF PERSON  
AUTHORIZED TO SIGN THIS CONTRACT:

**AFFIDAVIT RE ETHICAL STANDARDS**

TERRITORY OF GUAM        )  
  ) ss.  
HAGATNA, GUAM            )

\_\_\_\_\_ [state name of affiant signing below], being first duly sworn, deposes and says that:

The affiant is \_\_\_\_\_ [state one of the following: *the offeror, a partner of the offeror, an officer of the offeror*] making the foregoing identified bid or proposal. To the best of affiant’s knowledge, neither affiant nor any officers, representatives, agents, subcontractors or employees of offeror have knowingly influenced any government of Guam employee to breach any of the ethical standards set forth in 5 GCA Chapter 5, Article 11. Further, affiant promises that neither he or she, nor any officer, representative, agent, subcontractor, or employee of offeror will knowingly influence any government of Guam employee to breach any ethical standards set forth in 5 GCA Chapter 5, Article 11. These statements are made pursuant to 2 GAR Division 4 § 11103(b).

\_\_\_\_\_  
Signature of one of the following:  
Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires \_\_\_\_\_, \_\_\_\_\_.

**AFFIDAVIT re NO GRATUITIES or KICKBACKS**

TERRITORY OF GUAM        )  
  ) ss.  
HAGATNA, GUAM            )

\_\_\_\_\_ [state name of affiant signing below], being  
first duly sworn, deposes and says that:

1. The name of the offering firm or individual is [state name of offeror company]  
\_\_\_\_\_. Affiant is \_\_\_\_\_ [state one of  
the following: the offeror, a partner of the offeror, an officer of the offeror] making the foregoing identified  
bid or proposal.

2. To the best of affiant's knowledge, neither affiant, nor any of the offeror's officers,  
representatives, agents, subcontractors, or employees have violated, are violating the prohibition against  
gratuities and kickbacks set forth in 2 GAR Division 4 § 11107(e). Further, affiant promises, on behalf of  
offeror, not to violate the prohibition against gratuities and kickbacks as set forth in 2 GAR Division 4 §  
11107(e).

3. To the best of affiant's knowledge, neither affiant, nor any of the offeror's officers,  
representatives, agents, subcontractors, or employees have offered, given or agreed to give, any  
government of Guam employee or former government employee, any payment, gift, kickback, gratuity or  
offer of employment in connection with the offeror's proposal.

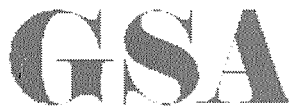
4. I make these statements on behalf of myself as a representative of the offeror, and on behalf of  
hte offeror's officers, representatives, agents, subcontractors, and employees.

\_\_\_\_\_  
Signature of one of the following:  
Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me  
this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires \_\_\_\_\_, \_\_\_\_\_.

Eddie Baza Calvo  
Governor



Benita Manglona  
Director, Dept. of Admin.

**GENERAL SERVICES AGENCY**  
**Government of Guam**  
**148 Route 1 Marine Drive Corp**  
**Piti, Guam 96915**

Ray Tenorio  
Lt. Governor

Anthony C. Blaz  
Deputy Director

Special Provisions

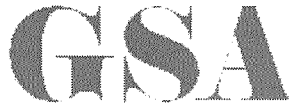
**Restriction against Sex Offenders Employed by service providers to  
Government of Guam from working on Government Property.**

If a contract for services is awarded to the bidder or offeror, then the service provider must warranty that no person in its employment who has been convicted of a sex offense under the provisions of chapter 25 of Title 9 of Guam code Annotated or of an offense defined in Article 2 of chapter 28 of Title 9 of the Guam Code annotated, or who has been convicted in any other jurisdiction of an offense with the same elements as heretofore defined, or who is listed on the Sex Offender Registry, shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of a service provider is providing services on government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will immediately remove such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service providers fail to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily and contract for services until corrective action has been taken.

_____ Signature of Bidder	_____ Date
Proposer, if an individual;	
Partner, if a partnership;	
Officer, if a corporation.	

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 2012

\_\_\_\_\_  
Notary Public



FORM E  
DECLARATION RE COMPLIANCE WITH U.S. D.O.L. WAGE DETERMINATION

Procurement No: **GSA-0124-12**  
BOOKS FOR THE GUAM PUBLIC LIBRARY

Name of Offeror Company: \_\_\_\_\_ hereby  
certifies under penalty of perjury:

- (1) That I am \_\_\_\_\_(the offeror, a partner of the offeror, an officer of the offeror) making the bid or proposal in the foregoing identified procurement;
- (2) That I have read and understand the provisions of 5 GCA § 5801 and § 5802 which read:

§ 5801. Wage Determination Established.

In such cases where the government of Guam enters into contractual arrangements with a sole proprietorship, a partnership or a corporation ("contractor") for the provision of a service to the government of Guam, and in such cases where the contractor employs a person(s) whose purpose, in whole or in part, is the direct delivery of service contracted by the government of Guam, then the contractor shall pay such employee(s) in accordance with the Wage Determination for Guam and the Northern Mariana Islands issued and promulgated by the U.S. Department of Labor for such labor as is employed in the direct delivery of contract deliverables to the government of Guam.

The Wage Determination most recently issued by the U.S. Department of Labor at the time a contract is awarded to a contractor by the government of Guam shall be used to determine wages, which shall be paid to employees pursuant to this Article. Should any contract contain a renewal clause, then at the time of renewal adjustments, there shall be made stipulations contained in that contract for applying the Wage Determination, as required by this Article, so that the Wage Determination promulgated by the U.S. Department of Labor on a date most recent to the renewal date shall apply.

§ 5802. Benefits.

In addition to the Wage Determination detailed in this Article, any contract to which this Article applies shall also contain provisions mandating health and similar benefits for employees covered by this Article, such benefits having a minimum value as detailed in the Wage Determination issued and promulgated by the U.S. Department of Labor, and shall contain provisions guaranteeing a minimum of ten (10) paid holidays per annum per employee.

- (3) That the offeror is in full compliance with 5 GCA § 5801 and § 5802, as may be applicable to the procurement referenced herein;
- (4) That I have attached the most recent wage determination applicable to Guam issued by the U.S. Department of Labor. [INSTRUCTIONS – Please attach!]

\_\_\_\_\_  
Signature Date

WD 05-2147 (Rev.-14) was first posted on www.wdol.gov on 06/19/2012

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REGISTER OF WAGE DETERMINATIONS UNDER		U.S. DEPARTMENT OF LABOR
THE SERVICE CONTRACT ACT		EMPLOYMENT STANDARDS ADMINISTRATION
By direction of the Secretary of Labor		WAGE AND HOUR DIVISION
		WASHINGTON D.C. 20210

		Wage Determination No.: 2005-2147
Diane C. Koplewski		Revision No.: 14
Director		Date Of Revision: 06/13/2012

States: Guam, Northern Marianas, Wake Island

Area: Guam Statewide  
Northern Marianas Statewide  
Wake Island Statewide

**Fringe Benefits Required Follow the Occupational Listing**		
OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		12.50
01012 - Accounting Clerk II		13.53
01013 - Accounting Clerk III		15.59
01020 - Administrative Assistant		17.67
01040 - Court Reporter		15.38
01051 - Data Entry Operator I		10.48
01052 - Data Entry Operator II		11.99
01060 - Dispatcher, Motor Vehicle		13.06
01070 - Document Preparation Clerk		12.25
01090 - Duplicating Machine Operator		12.25
01111 - General Clerk I		10.29
01112 - General Clerk II		11.28
01113 - General Clerk III		12.32
01120 - Housing Referral Assistant		17.15
01141 - Messenger Courier		10.12
01191 - Order Clerk I		11.23
01192 - Order Clerk II		12.25
01261 - Personnel Assistant (Employment) I		14.33
01262 - Personnel Assistant (Employment) II		14.90
01263 - Personnel Assistant (Employment) III		16.48
01270 - Production Control Clerk		18.34
01280 - Receptionist		9.67
01290 - Rental Clerk		11.10
01300 - Scheduler, Maintenance		13.75
01311 - Secretary I		13.75
01312 - Secretary II		15.38
01313 - Secretary III		17.15
01320 - Service Order Dispatcher		11.57
01410 - Supply Technician		17.67
01420 - Survey Worker		15.26
01531 - Travel Clerk I		11.61
01532 - Travel Clerk II		12.57
01533 - Travel Clerk III		13.44
01611 - Word Processor I		12.25
01612 - Word Processor II		13.75
01613 - Word Processor III		15.38
05000 - Automotive Service Occupations		
05005 - Automobile Body Repairer, Fiberglass		13.34
05010 - Automotive Electrician		13.06
05040 - Automotive Glass Installer		12.10
05070 - Automotive Worker		12.10
05110 - Mobile Equipment Servicer		8.59
05130 - Motor Equipment Metal Mechanic		13.06
05160 - Motor Equipment Metal Worker		12.10
05190 - Motor Vehicle Mechanic		13.06
05220 - Motor Vehicle Mechanic Helper		10.12
05250 - Motor Vehicle Upholstery Worker		12.10
05280 - Motor Vehicle Wrecker		12.10
05310 - Painter, Automotive		12.37
05340 - Radiator Repair Specialist		12.10
05370 - Tire Repairer		7.81
05400 - Transmission Repair Specialist		12.10



07000 - Food Preparation And Service Occupations	
07010 - Baker	10.47
07041 - Cook I	9.54
07042 - Cook II	11.78
07070 - Dishwasher	7.25
07130 - Food Service Worker	7.78
07210 - Meat Cutter	11.86
07260 - Waiter/Waitress	7.59
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	14.38
09040 - Furniture Handler	8.85
09080 - Furniture Refinisher	14.38
09090 - Furniture Refinisher Helper	10.66
09110 - Furniture Repairer, Minor	12.51
09130 - Upholsterer	14.38
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	8.23
11060 - Elevator Operator	8.23
11090 - Gardener	10.99
11122 - Housekeeping Aide	8.33
11150 - Janitor	8.23
11210 - Laborer, Grounds Maintenance	9.14
11240 - Maid or Houseman	7.25
11260 - Pruner	8.23
11270 - Tractor Operator	10.33
11330 - Trail Maintenance Worker	9.14
11360 - Window Cleaner	9.14
12000 - Health Occupations	
12010 - Ambulance Driver	15.81
12011 - Breath Alcohol Technician	15.81
12012 - Certified Occupational Therapist Assistant	21.70
12015 - Certified Physical Therapist Assistant	21.70
12020 - Dental Assistant	13.20
12025 - Dental Hygienist	29.85
12030 - EKG Technician	23.96
12035 - Electroneurodiagnostic Technologist	23.96
12040 - Emergency Medical Technician	15.81
12071 - Licensed Practical Nurse I	14.14
12072 - Licensed Practical Nurse II	15.81
12073 - Licensed Practical Nurse III	17.63
12100 - Medical Assistant	11.54
12130 - Medical Laboratory Technician	14.14
12160 - Medical Record Clerk	11.82
12190 - Medical Record Technician	13.59
12195 - Medical Transcriptionist	14.14
12210 - Nuclear Medicine Technologist	34.75
12221 - Nursing Assistant I	10.03
12222 - Nursing Assistant II	11.30
12223 - Nursing Assistant III	12.31
12224 - Nursing Assistant IV	13.84
12235 - Optical Dispenser	15.81
12236 - Optical Technician	14.14
12250 - Pharmacy Technician	13.41
12280 - Phlebotomist	13.84
12305 - Radiologic Technologist	22.64
12311 - Registered Nurse I	20.70
12312 - Registered Nurse II	25.32
12313 - Registered Nurse II, Specialist	25.32
12314 - Registered Nurse III	30.64
12315 - Registered Nurse III, Anesthetist	30.64
12316 - Registered Nurse IV	36.72
12317 - Scheduler (Drug and Alcohol Testing)	19.59
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	15.06
13012 - Exhibits Specialist II	18.66
13013 - Exhibits Specialist III	22.83
13041 - Illustrator I	15.06
13042 - Illustrator II	18.66
13043 - Illustrator III	22.83
13047 - Librarian	20.66
13050 - Library Aide/Clerk	12.00
13054 - Library Information Technology Systems Administrator	18.66
13058 - Library Technician	15.06
13061 - Media Specialist I	13.46

13062 - Media Specialist II	15.06
13063 - Media Specialist III	16.80
13071 - Photographer I	12.82
13072 - Photographer II	14.32
13073 - Photographer III	17.75
13074 - Photographer IV	21.73
13075 - Photographer V	26.30
13110 - Video Teleconference Technician	12.91
14000 - Information Technology Occupations	
14041 - Computer Operator I	13.65
14042 - Computer Operator II	15.76
14043 - Computer Operator III	17.56
14044 - Computer Operator IV	19.50
14045 - Computer Operator V	21.81
14071 - Computer Programmer I (see 1)	15.73
14072 - Computer Programmer II (see 1)	19.50
14073 - Computer Programmer III (see 1)	23.84
14074 - Computer Programmer IV (see 1)	
14101 - Computer Systems Analyst I (see 1)	24.23
14102 - Computer Systems Analyst II (see 1)	
14103 - Computer Systems Analyst III (see 1)	
14150 - Peripheral Equipment Operator	13.65
14160 - Personal Computer Support Technician	19.50
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	24.23
15020 - Aircrew Training Devices Instructor (Rated)	29.32
15030 - Air Crew Training Devices Instructor (Pilot)	33.30
15050 - Computer Based Training Specialist / Instructor	24.23
15060 - Educational Technologist	22.82
15070 - Flight Instructor (Pilot)	33.30
15080 - Graphic Artist	20.47
15090 - Technical Instructor	17.65
15095 - Technical Instructor/Course Developer	21.58
15110 - Test Proctor	13.87
15120 - Tutor	13.87
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	8.08
16030 - Counter Attendant	8.08
16040 - Dry Cleaner	9.34
16070 - Finisher, Flatwork, Machine	8.08
16090 - Presser, Hand	8.08
16110 - Presser, Machine, Dry-cleaning	8.08
16130 - Presser, Machine, Shirts	8.08
16160 - Presser, Machine, Wearing Apparel, Laundry	8.08
16190 - Sewing Machine Operator	9.86
16220 - Tailor	10.33
16250 - Washer, Machine	8.46
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	14.49
19040 - Tool And Die Maker	18.20
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	12.49
21030 - Material Coordinator	18.34
21040 - Material Expediter	18.34
21050 - Material Handling Laborer	10.65
21071 - Order Filler	9.66
21080 - Production Line Worker (Food Processing)	12.49
21110 - Shipping Packer	13.33
21130 - Shipping/Receiving Clerk	13.33
21140 - Store Worker I	13.23
21150 - Stock Clerk	18.58
21210 - Tools And Parts Attendant	12.49
21410 - Warehouse Specialist	12.49
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	20.69
23021 - Aircraft Mechanic I	19.70
23022 - Aircraft Mechanic II	20.69
23023 - Aircraft Mechanic III	21.74
23040 - Aircraft Mechanic Helper	13.70
23050 - Aircraft, Painter	18.50
23060 - Aircraft Servicer	16.09
23080 - Aircraft Worker	17.38
23110 - Appliance Mechanic	14.49
23120 - Bicycle Repairer	9.74
23125 - Cable Splicer	15.43
23130 - Carpenter, Maintenance	13.00

23140 - Carpet Layer	13.55
23160 - Electrician, Maintenance	14.99
23181 - Electronics Technician Maintenance I	14.72
23182 - Electronics Technician Maintenance II	15.05
23183 - Electronics Technician Maintenance III	18.31
23260 - Fabric Worker	12.60
23290 - Fire Alarm System Mechanic	15.43
23310 - Fire Extinguisher Repairer	11.67
23311 - Fuel Distribution System Mechanic	15.43
23312 - Fuel Distribution System Operator	13.01
23370 - General Maintenance Worker	11.95
23380 - Ground Support Equipment Mechanic	19.70
23381 - Ground Support Equipment Servicer	16.09
23382 - Ground Support Equipment Worker	17.38
23391 - Gunsmith I	11.67
23392 - Gunsmith II	13.55
23393 - Gunsmith III	15.43
23410 - Heating, Ventilation And Air Conditioning Mechanic	15.76
23411 - Heating, Ventilation And Air Conditioning Mechanic (Research Facility)	16.55
23430 - Heavy Equipment Mechanic	15.15
23440 - Heavy Equipment Operator	13.73
23460 - Instrument Mechanic	15.43
23465 - Laboratory/Shelter Mechanic	14.49
23470 - Laborer	10.65
23510 - Locksmith	14.49
23530 - Machinery Maintenance Mechanic	17.38
23550 - Machinist, Maintenance	15.43
23580 - Maintenance Trades Helper	9.92
23591 - Metrology Technician I	15.43
23592 - Metrology Technician II	16.41
23593 - Metrology Technician III	17.37
23640 - Millwright	15.43
23710 - Office Appliance Repairer	14.38
23760 - Painter, Maintenance	13.55
23790 - Pipefitter, Maintenance	15.32
23810 - Plumber, Maintenance	14.38
23820 - Pneudraulic Systems Mechanic	15.43
23850 - Rigger	15.43
23870 - Scale Mechanic	13.55
23890 - Sheet-Metal Worker, Maintenance	15.21
23910 - Small Engine Mechanic	13.55
23931 - Telecommunications Mechanic I	19.01
23932 - Telecommunications Mechanic II	19.76
23950 - Telephone Lineman	18.24
23960 - Welder, Combination, Maintenance	14.66
23965 - Well Driller	15.43
23970 - Woodcraft Worker	15.43
23980 - Woodworker	11.67
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	10.09
24580 - Child Care Center Clerk	12.58
24610 - Chore Aide	12.43
24620 - Family Readiness And Support Services Coordinator	12.44
24630 - Homemaker	16.12
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	15.43
25040 - Sewage Plant Operator	14.49
25070 - Stationary Engineer	15.43
25190 - Ventilation Equipment Tender	10.73
25210 - Water Treatment Plant Operator	14.49
27000 - Protective Service Occupations	
27004 - Alarm Monitor	10.90
27007 - Baggage Inspector	7.35
27008 - Corrections Officer	12.05
27010 - Court Security Officer	12.05
27030 - Detection Dog Handler	10.90
27040 - Detention Officer	12.05
27070 - Firefighter	12.05
27101 - Guard I	7.37
27102 - Guard II	10.90
27131 - Police Officer I	12.05
27132 - Police Officer II	13.40

28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	9.53
28042 - Carnival Equipment Repairer	10.08
28043 - Carnival Equipment Worker	7.78
28210 - Gate Attendant/Gate Tender	13.18
28310 - Lifeguard	11.01
28350 - Park Attendant (Aide)	14.74
28510 - Recreation Aide/Health Facility Attendant	10.76
28515 - Recreation Specialist	18.26
28630 - Sports Official	11.74
28690 - Swimming Pool Operator	17.71
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	15.20
29020 - Hatch Tender	15.20
29030 - Line Handler	15.20
29041 - Stevedore I	14.22
29042 - Stevedore II	16.25
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	35.77
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	24.66
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	27.16
30021 - Archeological Technician I	17.49
30022 - Archeological Technician II	19.56
30023 - Archeological Technician III	24.21
30030 - Cartographic Technician	23.18
30040 - Civil Engineering Technician	21.93
30061 - Drafter/CAD Operator I	17.49
30062 - Drafter/CAD Operator II	19.56
30063 - Drafter/CAD Operator III	20.74
30064 - Drafter/CAD Operator IV	24.21
30081 - Engineering Technician I	14.62
30082 - Engineering Technician II	16.41
30083 - Engineering Technician III	18.36
30084 - Engineering Technician IV	22.34
30085 - Engineering Technician V	27.83
30086 - Engineering Technician VI	33.66
30090 - Environmental Technician	21.10
30210 - Laboratory Technician	20.74
30240 - Mathematical Technician	23.34
30361 - Paralegal/Legal Assistant I	19.06
30362 - Paralegal/Legal Assistant II	21.53
30363 - Paralegal/Legal Assistant III	26.35
30364 - Paralegal/Legal Assistant IV	30.80
30390 - Photo-Optics Technician	21.93
30461 - Technical Writer I	22.17
30462 - Technical Writer II	27.10
30463 - Technical Writer III	32.79
30491 - Unexploded Ordnance (UXO) Technician I	22.74
30492 - Unexploded Ordnance (UXO) Technician II	27.51
30493 - Unexploded Ordnance (UXO) Technician III	32.97
30494 - Unexploded (UXO) Safety Escort	22.74
30495 - Unexploded (UXO) Sweep Personnel	22.74
30620 - Weather Observer, Combined Upper Air Or (see 2)	20.74
Surface Programs	
30621 - Weather Observer, Senior (see 2)	23.00
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	8.15
31030 - Bus Driver	9.69
31043 - Driver Courier	8.97
31260 - Parking and Lot Attendant	7.25
31290 - Shuttle Bus Driver	9.99
31310 - Taxi Driver	8.21
31361 - Truck Driver, Light	8.97
31362 - Truck Driver, Medium	11.61
31363 - Truck Driver, Heavy	12.48
31364 - Truck Driver, Tractor-Trailer	12.48
99000 - Miscellaneous Occupations	
99030 - Cashier	7.46
99050 - Desk Clerk	9.70
99095 - Embalmer	22.74
99251 - Laboratory Animal Caretaker I	16.24
99252 - Laboratory Animal Caretaker II	17.04
99310 - Mortician	22.74
99410 - Pest Controller	13.28
99510 - Photofinishing Worker	11.95
99710 - Recycling Laborer	10.76

99711 - Recycling Specialist	16.27
99730 - Refuse Collector	10.24
99810 - Sales Clerk	8.95
99820 - School Crossing Guard	15.03
99830 - Survey Party Chief	20.30
99831 - Surveying Aide	11.54
99832 - Surveying Technician	15.00
99840 - Vending Machine Attendant	20.19
99841 - Vending Machine Repairer	23.57
99842 - Vending Machine Repairer Helper	20.19

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ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.71 per hour or \$148.40 per week or \$643.07 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; and 4 weeks after 3 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all Occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

- (1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
- (2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
- (3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
- (4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A links to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

# GSA

Ray Tenorio  
Lt. Governor

Anthony C. Blaz  
Deputy Director

TERRITORY OF GUAM )  
 ) ss.  
HAGATNA, GUAM )

1. The name of the offering company or individual is [state name of company]

3. I make this statement on behalf of myself as a representative of the offeror, and on behalf of the offeror's officers, representatives, agents, subcontractors, and employees.

this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_.

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AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION

TERRITORY OF GUAM )  
 ) SS:  
HAGATNA, GUAM )

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the offeror and that [please check only one]:

[ ] The offeror is an individual or sole proprietor and owns the entire (100%) interest in the offering business.

[ ] The offeror is a corporation, partnership, joint venture, or association known as \_\_\_\_\_ [please state name of offeror company], and the persons, companies, partners, or joint venturers who have held more than 10% of the shares of interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows [if none, please so state]

<u>Name</u>	<u>Address</u>	<u>% of Interest</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows [if none, please so state]:

<u>Name</u>	<u>Address</u>	<u>Compensation</u>
_____	_____	_____

C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

\_\_\_\_\_  
Signature of one of the following:  
Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me  
this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires\_\_\_\_\_

# AFFIDAVIT re CONTINGENT FEES

TERRITORY OF GUAM )  
 ) SS:  
HAGATNA, GUAM )

\_\_\_\_\_ [state name of affiant signing below], being first sworn,  
deposes and says that:

1. The name of the offering company or individual is [state name of company]

2. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. This statement is made pursuant to 2 GAR Division 4 § 11108(f).

3. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained a person to solicit or secure a contract with the government of Guam upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. This statement is made pursuant to 2 GAR Division 4 § 11108(f).

4. I make these statements on behalf of myself as a representative of the offeror, and on behalf of the offeror's officers, representatives, agents, subcontractors, and employees.

Signature of one of the following:

Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_\_

NOTARY PUBLIC  
My commission expires

GOVERNMENT OF GUAM

GENERAL SERVICES AGENCY  
148 Route 1, Marine Corp. Drive  
Piti, Guam 96915

BID BOND  
NO. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_, as  
Principal hereinafter called the Principal, and (Bonding Company), \_\_\_\_\_  
A duly admitted insurer under the laws of the Territory of Guam, as Surety, hereinafter called the Surety are  
Held firmly bound unto the Territory of Guam for the sum of \_\_\_\_\_  
\_\_\_\_\_ Dollars (\$ \_\_\_\_\_), for Payment of which sum will  
and truly to be made, the said Principal and the said Surety bind ourselves, our heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for (identify project by number and brief description)

NOW, THEREFORE, if the Territory of Guam shall accept the bid of the Principal and the Principal shall  
enter into a Contract with the Territory of Guam in accordance with the terms of such bid, and give such  
bond or bonds as may be specified in bidding or Contract Documents with good and sufficient surety for the  
faithful performance of such Contract and for the prompt payment of labor and material furnished in the  
prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond  
or bonds, if the Principal shall pay to the Territory of Guam the difference not to exceed the penalty hereof  
between the amounts specified in said bid and such larger amount for which the Territory of Guam may in  
good faith contract with another party to perform work covered by said bid or an appropriate liquidated  
amount as specified in the Invitation for Bids then this obligation shall be null and void, otherwise to remain  
full force and effect.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_ 2012

(SEAL)	_____ (PRINCIPAL)
_____ (WITNESS)	
_____ (TITLE)	
_____ (MAJOR OFFICER OF SURETY)	_____ (MAJOR OFFICER OF SURETY)
_____ (TITLE)	_____ (TITLE)
	_____ (RESIDENT GENERAL AGENT)

## **INSTRUCTION TO PROVIDERS:**

NOTICE to all Insurance and Bonding Institutions:

The Bond requires the signatures of the Vendor, two (2) major Officers of the Surety and Resident General Agent, if the Surety is a foreign or alien surety.

When the form is submitted to General Services Agency, it should be accompanied with copies of The following:

1. Current Certificate of Authority to do business on Guam issued by the Department of Revenue and Taxation.
2. Power of Attorney issued by the Surety to the Resident General Agent.
3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.

Bonds, submitted as Bid Guarantee, without signatures and supporting documents are invalid and Bids will be rejected.

**GOVERNMENT OF GUAM  
GENERAL TERMS AND CONDITIONS**

**SEALED BID SOLICITATION AND AWARD**

**Only those Boxes checked below are applicable to this bid.**

- [X] 1. **AUTHORITY:** This solicitation is issued subject to all the provision of the Guam Procurement Act (5GCA, Chapter 5) and the Guam Procurement Regulations (copies of both are available at the Office of the Complier of laws, Department of Law, copies available for inspection at General Services Agency). It requires all parties involved in the Preparation, negotiation, performance, or administration of contracts to act in good faith.
- [X] 2. **GENERAL INTENTION:** Unless otherwise specified, it is the declared and acknowledged intention and meaning of these General Terms and conditions for the bidder to provide the Government of Guam (Government) with specified services or with materials, supplies or equipment completely assembled and ready for use.
- [X] 3. **TAXES:** Bidders are cautioned that they are subject to Guam Income Taxes as well as all other taxes on Guam Transactions. Specific information on taxes may be obtained from the Director of Revenue and Taxation.
- [X] 4. **LICENSING:** Bidders are cautioned that the Government will not consider for award any offer submitted by a bidder who has not complied with the Guam Licensing Law. Specific information on licenses may be obtained from the Director of Revenue and Taxation.
- [ ] 5. **LOCAL PROCUREMENT PREFERENCE:** All procurement of supplies and services where possible, will be made from among businesses licensed to do business on Guam in accordance with section 5008 of the Guam Procurement Act (5GCA, Chapter 5) and Section 1-104 of the Guam Procurement Regulations.
- [X] 6. **COMPLIANCE WITH SPECIFICATIONS AND OTHER SOLICITATION REQUIREMENTS:**  
Bidders shall comply with all specifications and other requirements of the Solicitation.
- [X] 7. **“ALL OR NONE” BIDS:** NOTE: By checking this item, the Government is requesting all of the bid items to be bided or none at all. **The Government will not award on an itemized basis.**
- [X] 8. **INDEPENDENT PRICE DETERMINATION:** The bidder, upon signing the Invitation for Bid, certifies that the prices in his bid were derived at without collusion, and acknowledge that collusion and anti-competitive practices are prohibited by law. Violations will be subject to the provision of Section 5651 of that of the Guam Procurement Act. Other existing civil, criminal or administrative remedies are not impaired and may be in addition to the remedies in Section 5651 of the Government code.
- [X] 9. **BIDDER’S PRICE:** The Government will consider not more than two (2) (Basic and Alternate) item prices and the bidder shall explain fully each price if supplies, materials, equipment, and/or specified services offered comply with specifications and the products origin. Where basic or alternate bid meets the minimum required specification, cost and other factors will be considered. Failure to explain this requirement will result in rejection of the bid.
- [X] 10. **BID ENVELOPE:** Envelope shall be sealed and marked with the bidder’s name, Bid number, time, date and place of Bid Opening.
- [X] 11. **BID GUARANTEE REQUIREMENT:** Bidder is required to submit a Bid Guarantee Bond or standby irrevocable Letter of Credit or Certified Check or Cashier’s Check in the same bid envelope to be held by the Government pending award. The Bid Guarantee Bond, Letter of Credit, Certified Check or Cashier’s Check must be issued by any local surety or banking institution licensed to do business on Guam and made payable to the Treasure of Guam in the amount of fifteen percent (15%) of his highest total bid offer. The Bid Bond must be submitted on Government Standard Form BB-1 (copy enclosed). Personal Checks will not be accepted as Bid Guarantee. If a successful Bidder (contractor) withdraws from the bid or fails to enter into contract within the prescribed time, such Bid guarantee will be forfeited to the Government of Guam. Bids will be disqualified if not accompanied by Bid Bond, Letter of Credit, Certified Check or Cashier’s check. Bidder must include in his/her bid, valid copies of a Power of Attorney from the Surety and a Certificate of Authority from the Government of Guam to show proof that the surety company named on the bond instrument is authorized by the Government of Guam and qualified to do business on Guam. For detailed information on bonding matters, contact the Department of Revenue and Taxation. Failure to submit a valid Power of Attorney and Certificate of Authority on the surety is cause for rejection of bid. **Pursuant to 5 GCA § 5212, all competitive sealed bidding for the procurement of supplies or services exceeding \$25,000.00 a 15% Bid Security of the total bid price must accompany the bid package. The bid bond, Letter of Credit, Certified Check or Cashier’s Check will serve as Bid Security for this procurement.**
- [X] 12. **PERFORMANCE GUARANTEE:** Bidders who are awarded a contract under this solicitation, guarantee that goods will be delivered or required services performed within the time specified. Failure to perform the contract in a satisfactory manner may be cause for suspension or debarment from doing business with the Government of Guam. In addition, the Government will hold the Vendor liable and will enforce the requirements as set forth in Section 40 of these General Terms and Conditions.
- [X] 13. **SURETY BONDS:** Bid and Bid Bonds coverage must be signed or countersigned in Guam by a foreign or alien surety’s resident general agent. The surety must be an Insurance Company, authorized by the government of Guam and qualified to do business in Guam. Bids will be disqualified if the Surety Company does not have a valid Certificate of Authority from the Government of Guam to conduct business in Guam.
- [X] 14. **COMPETENCY OF BIDDERS:** Bids will be considered only from the such bidders who, in the opinion of the Government, can show evidence of their ability, experience, equipment, and facilities to render satisfactory service.

- [X] 15. **DETERMINATION OF RESPONSIBILITY OF BIDDERS:** The Chief Procurement Officer reserves the right for securing from bidders information to determine whether or not they are responsible and to inspect plant site, place of business; and supplies and services as necessary to determine their responsibility in accordance with Section 15 of these General Terms and Conditions. (2 GAR, Div. 4 § 3116)
- [X] 16. **STANDARD FOR DETERMINATION OF LOWEST RESPONSIBLE BIDDER:** In determining the lowest responsible offer, the Chief Procurement Officer shall be guided by the following:
- a) Price of items offered.
  - b) The ability, capacity, and skill of the Bidder to perform.
  - c) Whether the Bidder can perform promptly or within the specified time.
  - d) The quality of performance of the Bidder with regards to awards previously made to him.
  - e) The previous and existing compliance by the Bidder with laws and regulations relative to procurement.
  - f) The sufficiency of the financial resources and ability of the Bidder to perform.
  - g) The ability of the bidder to provide future maintenance and services for the subject of the award.
  - h) The compliance with all of the conditions to the Solicitation.
- [X] 17. **TIE BIDS:** If the bids are for the same unit price or total amount in the whole or in part, the Chief Procurement Officer will determine award based on 2 GAR, Div. 4, § 3109(o) (2) or to reject all such bids.
- [X] 18. **BRAND NAMES:** Any reference in the Solicitation to manufacturer's Brand Names and number is due to lack of a satisfactory specification of commodity description. Such preference is intended to be descriptive, but not restrictive and for the sole purpose of indicating prospective bidders a description of the article or services that will be satisfactory. Bids on comparable items will be considered provided the bidder clearly states in his bid the exact articles he is offering and how it differs from the original specification.
- [ ] 19. **DESCRIPTIVE LITERATURE:** Descriptive literature(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The literature furnished must clearly identify the item(s) in the Bid. The descriptive literature is required to establish, for the purpose of evaluation and award, details of the product(s) the bidder proposes to furnish including design, materials, components, performance characteristics, methods of manufacture, construction, assembly or other characteristics which are considered appropriate. Rejection of the Bid will be required if the descriptive literature(s) do not show that the product(s) offered conform(s) to the specifications and other requirements of this solicitation. Failure to furnish the descriptive literature(s) by the time specified in the Solicitation will require rejection of the bid.
- [ ] 20. **SAMPLES:** Sample(s) of item(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The sample(s) should represent exactly what the bidder proposes to furnish and will be used to determine if the item(s) offered complies with the specifications. Rejection of the Bid will be required if the sample(s) do not show that the product(s) offered conform(s) to the specifications and other requirements of this solicitation. Failure to furnish the sample(s) by the time specified in the Solicitation will require rejection of the Bid.
- [ ] 21. **LABORATORY TEST:** Successful bidder is required to accompany delivery of his goods with a Laboratory Test Report indicating that the product he is furnishing the Government meets with the specifications. This report is on the bidder's account and must be from a certified Testing Association.
- [X] 22. **AWARD, CANCELLATION, & REJECTION:** Award shall be made to the lowest responsible and responsive bidder, whose bid is determined to be the most advantageous to the Government, taking into consideration the evaluation factors set forth in this solicitation. No other factors or criteria shall be used in the evaluation. The right is reserved as the interest of the Government may require to waive any minor irregularity in bid received. The Chief Procurement Officer shall have the authority to award, cancel, or reject bids, in whole or in part for any one or more items if he determines it is in the public interest. Award issued to the lowest responsible bidder within the specified time for acceptance as indicated in the solicitation, results in a bidding contract without further action by either party. In case of a error in the extension of prices, unit price will govern. It is the policy of the Government to award contracts to qualified local bidders. The Government reserves the right to increase or decrease the quantity of the items for award and make additional awards for the same type items and the vendor agrees to such modifications and additional awards based on the bid prices for a period of thirty (30) days after original award. No. award shall be made under this solicitation which shall require advance payment or irrevocable letter of credit from the government ( 2 GAR, Div.4 §1103).
- [X] 23. **MARKING:** Each outside container shall be marked with the Purchase Order number, item number, brief item description and quantity. Letter marking shall not be less than 3/4" in height.
- [X] 24. **SCHEDULE FOR DELIVERY:** Successful bidder shall notify the General Services Agency, Telephone Nos. 475-1707 or 475-713, at least twenty-four (24) hours before delivery of any item under this solicitation.
- [ ] 25. **BILL OF SALE:** Successful supplier shall render Bills of Sale for each item delivered under this contract. Failure to comply with this requirement will result in rejection of delivery. The Bill of Sale must accompany the items delivered but will not be considered as an invoice for payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.
- [ ] 26. **MANUFACTURER'S CERTIFICATE:** Successful bidder is required, upon delivery of any item under this contract, to furnish a certificate from the manufacturer indication that the goods meet the specifications. Failure to comply with this request will result in rejection of delivery payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.

- [X] 27. **INSPECTION:** All supplies, materials, equipment, or services delivered under this contract shall be subject to the inspection and/or test conducted by the Government at destination. If in any case the supplies, materials, equipment, or services are found to be defective in material, workmanship, performance, or otherwise do not conform with the specifications, the Government shall have the right to reject the items or require that they be corrected. The number of days required for correction will be determined by the Government.
- [ ] 28. **MOTOR VEHICLE SAFETY REQUIREMENTS:** The Government will only consider Bids on motor vehicles which comply with the requirements of the National Traffic and Motor Vehicle safety Act of 1966 (Public Law 89-563) and Clean Air Act as amended (Public Law 88-206), that are applicable to Guam. Bidders shall state if the equipment offered comply with these aforementioned Federal Laws.
- [ ] 29. **SAFETY INSPECTION:** All motor vehicles delivered under this contract must pass the Government of Guam Vehicle Inspection before delivery at destination.
- [X] 30. **GUARANTEE:**
- a) **Guarantee of Vehicle Type of Equipment:**  
The successful bidder shall guarantee vehicular type of equipment offered against defective parts, workmanship, and performance, for a period of not less than one (1) year after date of receipt of equipment. Bidder shall also provide service to the equipment for at least one (1) year. Service to be provided shall include, but will not be limited to tune ups (change of spark plugs, contact points and condensers) and lubrication (change of engine and transmission oil). All parts and labor shall be at the expense of the bidder. All parts found defective and not caused by misuse, negligence or accident within the guarantee period shall be repaired, replaced, or adjusted within six (6) working days after notice from the Government and without cost to the Government. Vehicular type of equipment as used in this context shall include equipment used for transportation as differentiated from tractors, backhoes, etc.
- b) **Guarantee of Other Type of Equipment:**  
The successful bidder shall guarantee all other types of equipment offered, except those mentioned in 30a, above, against defective parts, workmanship, and performance for a period of not less than three (3) months after date of receipt of equipment. Bidder shall also provide service to the equipment for at least three (3) months. All parts found defective within that period shall be repaired or replaced by the Contractor without cost to the Government. Repairs, adjustments or replacements of defective parts shall be completed by the contractor within six (6) working days after notice from the Government.
- (c) **Compliance with this Section is a condition of this Bid.**
- [X] 31. **REPRESENTATION REGARDING ETHICS IN PUBLIC PROCUREMENT:** The bidder or contractor represents that it has not knowingly influenced and promises that it will not knowingly influence a Government employee to breach any of the ethical standards and represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities and kickbacks set forth on Chapter 11 (Ethics in Public Contracting) of the Guam Procurement Act and in Chapter 11 of the Guam Procurement Regulations.
- [X] 32. **REPRESENTATION REGARDING CONTINGENT FEES:** The contractor represents that it has not retained a person to solicit or secure a Government contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business (GPR Section 11-207).
- [X] 33. **EQUAL EMPLOYMENT OPPORTUNITY:** Contractors shall not discriminate against any employee or applicant of employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that employees are treated equally during employment without regards to their race, color, religion, sex, or national origin.
- [X] 34. **COMPLIANCE WITH LAWS:** Bidders awarded a contract under this Solicitation shall comply with the applicable standard, provisions, and stipulations of all pertinent Federal and/or local laws, rules, and regulations relative to the performance of this contract and the furnishing of goods.
- [ ] 35. **CHANGE ORDER:** Any order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-03.1 of the Guam Procurement Regulations.
- [ ] 36. **STOP WORK ORDER:** Any stop work order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-04.1 of the Guam Procurement Regulations.
- [ ] 37. **TERMINATION FOR CONVENIENCE:** Any termination order for the convenience of the Government issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101.10 of the Government Procurement Regulations.
- [X] 38. **TIME FOR COMPLETION:** It is hereby understood and mutually agreed by and between the contractor and the Government that the time for delivery to final destination or the timely performance of certain services is an essential condition of this contract. If the contractor refuses or fails to perform any of the provisions of this contract within the time specified in the Purchase Order (from the date Purchase Order is acknowledged by vendor), then the contractor is in default. Defaults will be treated subject to and in accordance with the provisions of 2 GAR, Div. 4 § 6101(8)

- [X] 39. **JUSTIFICATION OF DELAY:** Bidders who are awarded contracts under this Solicitation, guarantee that the goods will be delivered to their destination or required services rendered within the time specified. If the bidder is not able to meet the specified delivery date, he is required to notify the Chief Procurement Officer of such delay. Notification shall be in writing and shall be received by the Chief Procurement Officer at least twenty-four (24) hours before the specified delivery date. Notification of delay shall include an explanation of the causes and reasons for the delay including statement(s) from supplier or shipping company causing the delay. The Government reserves the right to reject delay justification if, in the opinion of the Chief Procurement Officer, such justification is not adequate.
- [X] 40. **LIQUIDATED DAMAGES:** When the contractor is given notice of delay or nonperformance as specified in Paragraph 1 (Default) of the Termination for Default Clause of this contract and fails to cure in the time specified, the contractor shall be liable for damages for delay in the amount of one-fourth of one percent (1%) of outstanding order per calendar day from date set for cure until either the territory reasonably obtains similar supplies or services if the contractor is terminated for default, or until the contractor provides the supplies or services if the contractor is not terminated for default. To the extent that the contractor's delay or nonperformance is excused under Paragraph 40 (Excuse for Nonperformance or Delayed Performance) of the Termination for Default Clause of this contract, liquidated damages shall not be due to the territory. The contractor remains liable for damages caused other than by delay. 2 GAR, Div. 4 §6101(9) (a).
- [X] 41. **PHYSICAL LIABILITY:** If it becomes necessary for the Vendor, either as principal, agent or employee, to enter upon the premises or property of the Government of Guam in order to construct, erect, inspect, make delivery or remove property hereunder, the Vendor hereby covenants and agrees to take, use, provide and make all proper, necessary and sufficient precautions, safeguards and protections against the occurrence of any accidents, injuries or damages to any person or property during the progress of the work herein covered, and to be responsible for, and to indemnify and save harmless the Government of Guam from the payment of all sums of money by reason of all or any such accidents, injuries or damages that may occur upon or about such work, and fines, penalties and loss incurred for or by reasons of the violations of any territorial ordinance, regulations, or the laws of Guam or the United States, while the work is in progress. Contractor will carry insurance to indemnify the Government of Guam against any claim for loss, damage or injury to property or persons arising out of the performance of the Contractor or his employees and agents of the services covered by the contract and the use, misuse or failure of any equipment used by the contractor or his employees or agents, and shall provide certificates of such insurance to the Government of Guam when required.
- [X] 42. **CONTACT FOR CONTRACT ADMINISTRATION:** If your firm receives a contract as a result of this Solicitation, please designate a person whom we may contact for prompt administration.

Name: _____	Title: _____
Address: _____	Telephone: _____
_____	
_____	



## GOVERNMENT OF GUAM

### SEALED BID SOLICITATION INSTRUCTIONS

1. **BID FORMS:** Each bidder shall be provided with two (2) sets of Solicitation forms. Additional copies may be provided upon request. Bidders requesting additional copies of said forms will be charged per page in accordance with 5 GCA § 10203 of the Government Code of Guam. All payments for this purpose shall be by cash, certified check or money order and shall be made payable to the General Services Agency (EO 86-24).
2. **PREPARATIONS OF BIDS:**
  - a) Bidders are required to examine the drawings, specifications, schedule, and all instructions. Failure to do so will be at bidder's risk.
  - b) Each bidder shall furnish the information required by the Solicitation. The bidder shall sign the solicitation and print or type his name on the Schedule. Erasures or other changes must be initialed by the person signing the bid. Bids signed by an agent are to be accompanied by evidence of this authority unless such evidence has been previously furnished to the issuing office.
  - c) Unit price for each unit offered shall be shown and such price shall include packing unless otherwise specified. A total shall be entered in the amount column of the Schedule for each item offered. In case of discrepancies between a unit price and extended price, the unit price will be presumed to be correct.
  - d) Bids for supplies or services other than those specified will not be considered.  
Time, if stated as a number of days, means calendar days and will include Saturdays, Sundays, and holidays beginning the day after the issuance of a Notice to Proceed. Time stated ending on a Saturday, Sunday or Government of Guam legal holiday will end at the close of the next business day.
3. **EXPLANATION TO BIDDERS:** Any explanation desired by a bidder regarding the meaning or interpretation of the Solicitation, drawings, specifications, etc., must be submitted in writing and with sufficient time allowed for a written reply to reach all bidders before the submission of their bids. Oral explanations or instructions given before the award of the contract will not be binding. Any information given to a prospective bidder concerning a Solicitation will be furnished to all prospective bidders in writing as an amendment to the Solicitation if such information would be prejudicial to uninformed bidders.
4. **ACKNOWLEDGEMENT OF AMENDMENTS TO SOLICITATIONS:** Receipt of an amendment to a Solicitation by a bidder must be acknowledged by signing an acknowledgement of receipt of the amendment. Such acknowledgement must be received prior to the hour and date specified for receipt of bids.
5. **SUBMISSION OF BIDS:**
  - a) Bids and modifications thereof shall be enclosed in sealed envelopes and addressed to the office specified in the Solicitation. The bidder shall show the hour and date specified in the Solicitation for receipt, the Solicitation number, and the name and address of the bidder on the face of the envelope.
  - b) Telegraphic bids will not be considered unless authorized by the Solicitation. However, bids may be modified or withdrawn by written or telegraphic notice, provided such notice is received prior to the hour and date specified for receipt (see paragraph 6 of these instructions).
  - c) Samples of items, when required, must be submitted within the time specified, unless otherwise specified by the Government, at no expense to the Government. If not destroyed by testing, samples will be returned at bidder's request and expense, unless otherwise specified by the Solicitation.
  - d) Samples or descriptive literature should not be submitted unless it is required on this solicitation. Regardless of any attempt by a bidder to condition the bid, unsolicited samples or descriptive literature will not be examined or tested at the bidder's risk, and will not be deemed to vary any of the provisions of this Solicitation.
6. **FAILURE TO SUBMIT BID:** If no bid is to be submitted, do not return the solicitation unless otherwise specified. A letter or postcard shall be sent to the issuing office advising whether future Solicitations for the type of supplies or services covered by this Solicitation are desired.
7. **LATE BID, LATE WITHDRAWALS, AND LATE MODIFICATIONS:**
  - a) **Definition:** Any bid received after the time and date set for receipt of bids is late. Any withdrawal or modification of a bid received after the time and date set for opening of bids at the place designated for opening is late (Guam Procurement Regulations 2 GAR, Div.4 §3109(k) ).
  - b) **Treatment:** No late bid, late modification, or late withdrawal will be considered unless received before contract award, and the bid, modification, or withdrawal would have been timely but for the action or inaction of territorial personnel directly serving the procurement activity.
8. **DISCOUNTS:**
  - a) Notwithstanding the fact that prompt payment discounts may be offered, such offer will not be considered in evaluating bids for award unless otherwise specified in the Solicitation. However, offered discounts will be taken if payment is made within the discount period, even though not considered in the evaluation of bids.
  - b) In connection with any discount offered, time will be computed from date of delivery and acceptance of the supplies to the destination as indicated in the purchase order or contract. Payment is deemed to be made for the purpose of earning the discount on the date of mailing of the Government check.

9. **GOVERNMENT FURNISHED PROPERTY:** No material, labor or facilities will be furnished by the Government unless otherwise provided for in the Solicitation.
10. **SELLER' INVOICES:** Invoices shall be prepared and submitted in quadruplicate (one copy shall be marked "original") unless otherwise specified. Invoices shall be "certified true and correct" and shall contain the following information: Contract and order number (if any), item numbers, description of supplies or services, sizes, quantities, unit prices, and extended total. Bill of lading number and weight of shipment will be shown for shipments made on Government bills of lading.
11. **RECEIPT, OPENING AND RECORDING OF BIDS:** Bids and modifications shall be publicly opened in the presence of one or more witnesses, at the time, date, and place designated in the Invitation for Bids. The name of each bidder, the bid price, and such other information as is deemed appropriate by the Procurement Officer, shall be read aloud and recorded, or otherwise made available. The names and addresses of required witnesses shall be recorded at the opening. The opened bids shall be available for public inspection except to the extent the bidder designates trade secrets or other proprietary data to be confidential as set forth in accordance with Section 12, below. Material so designated shall accompany the bid and shall be readily separable from the bid in order to facilitate public inspection of the non-confidential portion of the bid. Prices, makes and models or catalogue numbers of the items offered, deliveries, and terms of payment shall be publicly available at the time of bid opening regardless of any designation to the contrary (Guam Procurement Regulations 2 GAR, Div.4 §3109(k) ).
12. **CONFIDENTIAL DATA:** The Procurement Officer shall examine the bids to determine the validity of any requests for nondisclosure of trade secrets and other proprietary data.

ITEM NO.	DESCRIPTION	QTY.	UOM	UNIT PRICE	EXTENDED PRICE
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1.1	<b>645 Books for the Guam</b> Public Library as per the Following specifications	1	Lot	\$ _____	\$ _____
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Ref: Q123611042

SPECIFICATIONS Book listing of books	BIDDING ON / REMARKS:
Price must be inclusive of all processing fees	_____

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2.1	<b>261 Books for the Guam</b> Public Library as per the Following specifications	1	Lot	\$ _____	\$ _____
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Ref: Q123611043

SPECIFICATIONS Book listing attached	BIDDING ON / REMARKS:
Price must be inclusive of all processing fees	_____

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3.1	<b>372 Books for the Guam</b> Public Library as per the Following specifications	1	Lot	\$ _____	\$ _____
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Ref: Q123611043

SPECIFICATIONS Book listing attached	BIDDING ON / REMARKS:
Price must be inclusive of all processing fees And shipping / handling fees	_____

Qty	Titles	ISBN	Vol	Publish Name	Publish Date	Title ID	Unit Price
3	Illustrated Book of Aesop's Fables	0-764159305		Barrons	10/1/2006	510745	
1	Aesop's Fables	0-786195843		Blackstone Audio	6/1/2002	32805	
1	Wind in the Willows	0-786180315		Blackstone Audio	3/1/2005	322776	
1	Wind in the Willows	0-786181575		Blackstone Audio	3/1/2005	322777	
3	Art	0-31611491X		BUYSERVICE	3/8/2006	592523	
3	Blackout	1-423121902		BUYSERVICE	5/24/2011	848442	
3	Breaking Stalin's Nose	0-805092161		BUYSERVICE	9/27/2011	865844	
1	Brown Bear, Brown Bear, What Do You See? [With CD] (Anniversary)	0-805082662		BUYSERVICE	8/21/2007	675943	
3	Brown Bear, Brown Bear, What Do You See? My First Reader	0-805092447		BUYSERVICE	7/20/2010	759815	
1	Chicka Chicka Boom Boom / Chicka Chicka 1 2 3	0-767685203286		BUYSERVICE	10/27/2009	801340	
3	Dead End in Norvelt	0-374379939		BUYSERVICE	9/13/2011	851406	
3	Don't Let the Pigeon Drive the Bus!	0-78681988X		BUYSERVICE	3/3/2003	182409	
3	Grandpa Green	1-596436077		BUYSERVICE	8/30/2011	870846	
3	Hug Time	0-316114944		BUYSERVICE	10/1/2007	675944	
3	Me.. Jane	0-316045462		BUYSERVICE	4/5/2011	867979	
3	Mutts Shelter Stories: Love, Guaranteed.	0-740771159		BUYSERVICE	5/1/2008	780472	
3	South	0-316005096		BUYSERVICE	9/1/2008	678837	
3	The Gift of Nothing	0-31611488X		BUYSERVICE	10/5/2005	675807	
3	Shackleton and the Lost Antarctic Expedition	0-736854827		Capstone Press	4/1/2006	382496	
3	The 1918 Flu Pandemic	1-429601582		Capstone Press	9/1/2007	542674	
3	The Apollo 13 Mission	0-736854762		Capstone Press	1/1/2006	382282	
3	The Attack on Pearl Harbor	0-736854770		Capstone Press	1/1/2006	382402	
3	The Challenger Explosion	0-736854789		Capstone Press	4/1/2006	382492	
3	The Donner Party	0-736854797		Capstone Press	4/1/2006	382493	
3	The Great Chicago Fire of 1871	0-736854800		Capstone Press	1/1/2006	382494	
3	The Great San Francisco Earthquake and Fire	1-429601558		Capstone Press	9/1/2007	542672	
3	The Hindenburg Disaster	0-736854819		Capstone Press	4/1/2006	382495	
3	The Schoolchildren's Blizzard	1-429601574		Capstone Press	9/1/2007	542673	
3	The Triangle Shirtwaist Factory Fire	0-736854835		Capstone Press	1/1/2006	382497	
3	Aliens and Energy	1-429665807		Capstone Press	8/1/2011	840909	
3	Bigfoot and Adaptation	1-429665793		Capstone Press	8/1/2011	840910	
3	Ghosts and Atoms	1-429665815		Capstone Press	8/1/2011	840911	
3	Werewolves and States of Matter	1-429665785		Capstone Press	8/1/2011	840913	
3	Zombies and Forces and Motion	1-429665777		Capstone Press	8/1/2011	840914	
*	You Choose: Historical Eras		6	Capstone Press			

Qty	Titles	ISBN	Vol	Publish Name	Publish Date	Title ID	Unit Price
2	Ancient Egypt	1-429634154		Capstone Press	9/1/2009	700667	
2	Ancient Greece	1-429634170		Capstone Press	1/1/2010	744220	
2	Ancient Rome	1-429634162		Capstone Press	1/1/2010	744221	
2	Colonial America	1-429654813		Capstone Press	1/1/2011	811337	
2	The Great Depression	1-429654805		Capstone Press	1/1/2011	811336	
2	The Middle Ages	1-429634189		Capstone Press	9/1/2009	700668	
*	You Choose: History		26	Capstone Press			
2	Battle of Bunker Hill	1-429601590		Capstone Press	9/1/2007	542675	
2	California Gold Rush	1-429601604		Capstone Press	9/1/2007	542676	
2	Chinese Immigrants in America	1-429613556		Capstone Press	1/1/2008	589206	
2	Civil Rights Movement	1-429623454		Capstone Press	1/1/2009	650558	
2	Dust Bowl	1-429623438		Capstone Press	1/1/2009	650560	
2	Exploring the New World	1-429613572		Capstone Press	1/1/2008	589208	
2	German Immigrants in America	1-429613564		Capstone Press	1/1/2008	589207	
2	Irish Immigrants in America	1-429601612		Capstone Press	9/1/2007	542677	
2	Mexican Immagrants in America	1-429620137		Capstone Press	8/1/2008	633600	
2	Orphan Trains	1-429654791		Capstone Press	1/1/2011	811339	
2	The Attack on Pearl Harbor	1-429620102		Capstone Press	8/1/2008	633597	
2	The Battle of Bull Run	1-429620110		Capstone Press	9/1/2008	633598	
2	The Battle of the Alamo	1-429613548		Capstone Press	1/1/2008	589205	
2	The Boston Massacre	1-429620129		Capstone Press	9/1/2008	633599	
2	The Civil War	1-429634197		Capstone Press	9/1/2009	700669	
2	The Golden Age of Pirates	1-429601620		Capstone Press	9/1/2007	542678	
2	The Japanese American Internment	1-429613580		Capstone Press	1/1/2008	589209	
2	The Revolutionary War	1-429634200		Capstone Press	9/1/2009	700670	
2	The Salem Witch Trials	1-429654783		Capstone Press	1/1/2011	811338	
2	The Wild West	1-42962342X		Capstone Press	1/1/2009	650559	
2	Titanic	1-429601639		Capstone Press	9/1/2007	542679	
2	Underground Railroad	1-429601647		Capstone Press	9/1/2007	542680	
2	Westward Expansion	1-429613599		Capstone Press	1/1/2008	589210	
2	World War I	1-429660201		Capstone Press	1/1/2012	868096	
2	World War II	1-429623446		Capstone Press	1/1/2009	650561	
2	World War II on the Home Front	1-429660198		Capstone Press	1/1/2012	868095	
*	You Choose: Survival		6	Capstone Press			
2	Can You Survive Antarctica?	1-429665890		Capstone Press	8/1/2011	841286	
2	Can You Survive Storm Chasing?	1-429665874		Capstone Press	8/1/2011	841287	
2	Can You Survive the Desert?	1-429675438		Capstone Press	1/1/2012	868111	

Qty	Titles	ISBN	Vol	Publish Name	Publish Date	Title ID	Unit Price
2	Can You Survive the Jungle?	1-429665882		Capstone Press	8/1/2011	841288	
2	Can You Survive the Titanic?	1-429665866		Capstone Press	8/1/2011	841289	
2	Can You Survive the Wilderness?	1-42967542X		Capstone Press	1/1/2012	868110	
*	You Choose: Warriors		5	Capstone Press			
2	Life as a Gladiator	1-429647841		Capstone Press	8/1/2010	766206	
2	Life as a Knight	1-42964026X		Capstone Press	1/1/2010	744222	
2	Life as a Ninja	1-429640278		Capstone Press	1/1/2010	744223	
2	Life as a Samurai	1-429647833		Capstone Press	8/1/2010	766207	
2	Life as a Viking	1-42964785X		Capstone Press	8/1/2010	766208	
3	Come Along with Me	1-417703679		Delaney Bound (P)	10/1/1995	486691	
1	Alexander and the Terrible, Horrible, No Good, Very Bad Day DVD	D-IS860825		Discovery Education	1/1/1989	332201	
1	Aesop's Fables DVD	1-602889260		Discovery Education		763436	
1	Pinocchio	0-756618290		DK Publishing (Children's)	2/20/2006	383733	
3	Lilly's Purple Plastic Purse 10th Anniversary Edition	0-688128971		Greenwillow	8/19/1996	58940	
3	The Line Up Book	0-688062040		Greenwillow	8/18/1986	520058	
3	Chair for My Mother	0-68800914X		Greenwillow	10/1/1982	888	
1	Alexander and the Terrible, Horrible, No Good, Very Bad Day CD	0-060723319		Harper Collins	4/13/2004	369161	
1	Just So Stories CD	0-060788828		Harper Collins	4/26/2005	369166	
3	Bark, George	0-062051857		Harper Collins	6/3/1999	50282	
3	A Baby Sister for Frances	0-060223359		Harper Collins	5/20/1964	528626	
3	A Bargain for Frances	0-060223294		Harper Collins	9/30/1970	513606	
3	A Birthday for Frances	0-060223383		Harper Collins	8/28/1968	369951	
3	Bedtime for Frances	0-06027106X		Harper Collins	9/29/1995	513745	
3	Bread and Jam for Frances	0-060837985		Harper Collins	9/1/2008	751313	
3	Caps for Sale Big Book	0-064433137		Harper Collins	1/31/1996	564543	
3	Caps for Sale: A Tale of a Peddler, Some Monkeys and Their Monkey Business	0-20109147X		Harper Collins	2/28/1947	530018	
3	Inside Out & Back Again	0-061962783		Harper Collins	2/22/2011	829096	
3	Julius	0-060224916		Harper Collins	1/1/1959	58104	
3	The Carrot Seed 60th Anniversary Edition	0-060233508		Harper Collins	5/23/1945	409669	
2	Arabic	1-432958348		Heinemann	1/1/2012	868739	
2	Bengali	1-432958356		Heinemann	1/1/2012	868740	
2	French	1-432950797		Heinemann	9/1/2011	840806	
2	German	1-43295184X		Heinemann	9/1/2011	840807	
2	Hindi	1-432950819		Heinemann	9/1/2011	840808	
2	Italian	1-432951831		Heinemann	9/1/2011	840809	
2	Japanese	1-432958364		Heinemann	1/1/2012	868741	

Qty	Titles	ISBN	Vol	Publish Name	Publish Date	Title ID	Unit Price
2	Mandarin	1-432950843		Heinemann	9/1/2011	840810	
2	Polish	1-432950835		Heinemann	9/1/2011	840811	
2	Russian	1-432958372		Heinemann	1/1/2012	868742	
2	Spanish	1-432950800		Heinemann	9/1/2011	840812	
2	Swahili	1-432958380		Heinemann	1/1/2012	868743	
2	Urdu	1-432950827		Heinemann	9/1/2011	840813	
2	Vietnamese	1-432958399		Heinemann	1/1/2012	868744	
*	The Web of Life Freestyle		6	Heinemann			
2	Adaptation and Survival	1-410944018		Heinemann	1/1/2012	868223	
2	Behavior in Living Things	1-410943984		Heinemann	1/1/2012	868652	
2	Food Chains and Webs	1-410943976		Heinemann	1/1/2012	868651	
2	Life Processes	1-410943968		Heinemann	1/1/2012	868650	
2	The Future of Life on Earth	1-410943992		Heinemann	1/1/2012	868653	
2	Variation in Living Things	1-41094400X		Heinemann	1/1/2012	868222	
3	Anansi and the Moss-Covered Rock	0-82340689X		Holiday House	7/1/1988	49604	
3	George and Martha	0-618963316		Houghton Mifflin Harcourt	9/3/2007	695954	
2	George and Martha	0-618891951		Houghton Mifflin Harcourt	9/1/2008	873885	
3	George and Martha	0-547144210		Houghton Mifflin Harcourt	7/12/2010	799884	
3	What Time Is It, Mr. Crocodile?	0-152164456		Houghton Mifflin Harcourt	8/1/2004	347578	
3	Complete Tales of Uncle Remus	0-618154299		Houghton Mifflin Harcourt	5/27/2002	7063	
1	Caps for Sale	1-591126967		Live Oak Media		696001	
1	Lilly's Purple Plastic Purse	1-591123461		Live Oak Media		696117	
1	Peter Pan (Interactive)	1-602701563		Magic Wagon	2/1/2008	627624	
3	A Perfect Pair [With Membership Card]	0-142411256		Penguin Putnam	1/1/2009	717311	
3	A Rose by Any Other Name	0-142408859		Penguin Putnam	9/13/2007	717313	
3	American Dreams	0-142411280		Penguin Putnam	10/15/2009	717303	
3	Being Binah [with Membership Card]	0-142410950		Penguin Putnam	8/1/2008	717304	
3	Big-Sister Blues [With Collectible Membership Card]	0-142410934		Penguin Putnam	5/29/2008	717305	
3	Catch the Bouquet!	0-142411299		Penguin Putnam	12/24/2009	717306	
3	Friends for Life!	0-142411140		Penguin Putnam	9/13/2007	717307	
3	Goodbye, Grace?	0-142408832		Penguin Putnam	9/13/2007	717308	
3	Hooray for the Holidays!	0-142411248		Penguin Putnam	9/11/2008	717309	
3	Runway Rose	0-142411264		Penguin Putnam	4/16/2009	717314	
3	The New Girl	0-142408840		Penguin Putnam	9/13/2007	717310	
3	Abuela	0-525447504		Penguin Putnam	9/12/1991	509830	
3	Adventures of Abdi	0-670058890		Penguin Putnam	11/4/2004	311831	

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3	Aesop's Fables	0-448060035		Penguin Putnam	8/1/1947	384003	
3	English Roses	0-670036781		Penguin Putnam	9/15/2003	164173	
3	English Roses, Too Good to Be True	0-670061476		Penguin Putnam	11/1/2006	508679	
3	Froggy Gets Dressed	0-670842494		Penguin Putnam	10/1/1992	508918	
1	Madonna 5 Book Audio	0-67006047X		Penguin Putnam	10/6/2005	351761	
3	Mr. Peabody's Apples	0-140569677		Penguin Putnam	1/1/2009	848860	
3	Peter Pan	0-670841803		Penguin Putnam	10/1/1991	537649	
3	Yakov and the Seven Thieves	0-670058874		Penguin Putnam	6/1/2004	508682	
3	Carrot Seed	0-812476050		Perfection Learning		863462	
3	My Friend Has ADHD	1-404857494		Picture Window Books	1/1/2010	744043	
3	My Friend Has Autism	1-404857508		Picture Window Books	1/1/2010	744044	
3	My Friend Has Down Syndrome	1-404857516		Picture Window Books	1/1/2010	744045	
3	My Friend Has Dyslexia	1-404857524		Picture Window Books	1/1/2010	744046	
3	Henry Helps with Dinner	1-404867732		Picture Window Books	8/1/2011	840538	
*	Katie Woo		24	Picture Window Books			
3	A Happy Day	1-404854967		Picture Window Books	8/1/2009	700726	
3	A Nervous Night	1-404857257		Picture Window Books	1/1/2010	744093	
3	Best Season Ever	1-404857303		Picture Window Books	1/1/2010	744088	
3	Boo, Katie Woo!	1-40485987X		Picture Window Books	8/1/2010	766220	
3	Boss of the World	1-404854932		Picture Window Books	8/1/2009	700724	
3	Goodbye to Goldie	1-404854959		Picture Window Books	8/1/2009	700725	
3	Katie and the Class Pet	1-404865209		Picture Window Books	8/1/2011	840785	
3	Katie Finds a Job	1-404865136		Picture Window Books	1/1/2011	811379	
3	Katie Goes Camping	1-404857311		Picture Window Books	1/1/2010	744089	
3	Katie in the Kitchen	1-404857249		Picture Window Books	1/1/2010	744090	
3	Katie Saves Thanksgiving	1-404859888		Picture Window Books	8/1/2010	766221	
3	Katie Woo Has the Flu	1-404865187		Picture Window Books	8/1/2011	840786	
3	Katie Woo, Where Are You?	1-404865179		Picture Window Books	8/1/2011	840787	
3	Katie's Lucky Birthday	1-404865144		Picture Window Books	1/1/2011	811380	
3	Katie's New Shoes	1-404865195		Picture Window Books	8/1/2011	840788	
3	Make-Believe Class	1-40485732X		Picture Window Books	1/1/2010	744091	
3	Moving Day	1-404857338		Picture Window Books	1/1/2010	744092	
3	No More Teasing	1-404854924		Picture Window Books	8/1/2009	700727	
3	No Valentines for Katie	1-404859861		Picture Window Books	8/1/2010	766222	
3	Red, White, and Blue and Katie Woo!	1-404859853		Picture Window Books	8/1/2010	766223	
3	Star of the Show	1-404865152		Picture Window Books	1/1/2011	811381	



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3	The Big Lie	1-404854975		Picture Window Books	8/1/2009	700723	
3	The Tricky Tooth	1-404865160		Picture Window Books	1/1/2011	811378	
3	Too Much Rain	1-404854940		Picture Window Books	8/1/2009	700728	
3	Crabby Pants	1-404861653		Picture Window Books	8/1/2010	764373	
3	Eleanor Won't Share	1-404863583		Picture Window Books	8/1/2010	764374	
3	Hello, Goodbye, and a Very Little Lie	1-40486167X		Picture Window Books	8/1/2010	764375	
3	Maybe When I'm Bigger	1-404861688		Picture Window Books	8/1/2010	766224	
3	Ruth's Pink Pajamas	1-404866523		Picture Window Books	8/1/2011	840863	
3	Terrible, Awful, Horrible Manners!	1-404866531		Picture Window Books	8/1/2011	840864	
3	The Little Bully	1-404867953		Picture Window Books	1/1/2012	868891	
3	The Messy One	1-404866515		Picture Window Books	8/1/2011	840862	
3	Too Shy for Show-And-Tell	1-40486654X		Picture Window Books	8/1/2011	840865	
3	Two Heads Are Better Than One	1-404860673		Picture Window Books	8/1/2010	766234	
3	Alice Goes North	1-404849041		Picture Window Books	10/1/2008	633443	
3	Beastly Basil	1-404831134		Picture Window Books	1/1/2007	523272	
3	Cat Baby	1-404831231		Picture Window Books	1/1/2007	523273	
3	Mr. Croc Forgot	1-404827315		Picture Window Books	9/1/2006	502866	
3	Mr. Croc Rocks	1-404849033		Picture Window Books	10/1/2008	633445	
3	Mr. Croc's Silly Sock	1-404827307		Picture Window Books	9/1/2006	502865	
3	Mr. Croc's Walk	1-404827293		Picture Window Books	9/1/2006	502864	
3	Silly Sausage and the Little Visitor	1-404827358		Picture Window Books	9/1/2006	502870	
3	Silly Sausage and the Spooks	1-404827366		Picture Window Books	9/1/2006	502871	
3	Silly Sausage Goes to School	1-404827382		Picture Window Books	9/1/2006	502872	
3	Silly Sausage in Trouble	1-404827374		Picture Window Books	9/1/2006	502873	
3	Stan the Dog and the Crafty Cats	1-404827390		Picture Window Books	8/1/2006	502874	
3	Stan the Dog and the Golden Goals	1-404827404		Picture Window Books	8/1/2006	502875	
3	Stan the Dog and the Major Makeover	1-404827412		Picture Window Books	8/1/2006	502876	
3	Stan the Dog and the Sneaky Snacks	1-404827420		Picture Window Books	8/1/2006	502877	
3	Stan the Dog Becomes Superdog	1-404831312		Picture Window Books	1/1/2007	523286	
3	The Badcat Gang	1-404831126		Picture Window Books	1/1/2007	523271	
3	Uncle Pat and Auntie Pat	1-40482734X		Picture Window Books	8/1/2006	502869	
3	Tuckerbean	1-404815910		Picture Window Books	1/1/2006	380322	
3	Tuckerbean at Big Bone Bowl	1-404847472		Picture Window Books	1/1/2008	633374	
3	Tuckerbean at the Movies	1-40485231X		Picture Window Books	1/1/2009	650355	
3	Tuckerbean at Waggle World	1-404833889		Picture Window Books	1/1/2007	523313	
3	Tuckerbean in the Kitchen	1-404824022		Picture Window Books	8/1/2006	502908	
2	Tuckerbean on the Moon	1-404852344		Picture Window Books	1/1/2009	650356	

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*	Storybook Classics		14	Picture Window Books			
3	Cinderella	1-404855025		Picture Window Books	8/1/2009	700715	
3	Goldilocks and the 3 Bears	1-404854991		Picture Window Books	8/1/2009	700716	
3	Hansel and Gretel	1-404855009		Picture Window Books	8/1/2009	700717	
3	Little Red Riding Hood	1-404856471		Picture Window Books	8/1/2009	700718	
3	Pinocchio	1-404856439		Picture Window Books	8/1/2009	700719	
3	Puss in Boots	1-404856455		Picture Window Books	8/1/2009	700720	
3	Sleeping Beauty	1-404864997		Picture Window Books	1/1/2011	811373	
3	Snow White	1-404856447		Picture Window Books	8/1/2009	700721	
3	The 3 Little Pigs	1-404855017		Picture Window Books	8/1/2009	700722	
3	The Happy Prince	1-404865004		Picture Window Books	1/1/2011	811368	
3	The Pied Piper of Hamelin	1-404865012		Picture Window Books	1/1/2011	811369	
3	The Raven and the Fox	1-404865020		Picture Window Books	1/1/2011	811370	
3	The Selfish Giant	1-404864989		Picture Window Books	1/1/2011	811371	
3	The Tortoise and the Hare	1-404865039		Picture Window Books	1/1/2011	811372	
1	Andersen's Fairy Tales	1-615459669		Playaway Digital	8/1/2009	703985	
1	Pinocchio	1-598951750		Playaway Digital	1/1/1900	669924	
3	Just So Stories	0-679417974		Random House Adult	1/1/3/1992	257032	
3	Peter Pan	0-679417923		Random House Adult	1/1/3/1992	257028	
3	Richard Scarry's Cars and Trucks and Things That Go	0-307157857		Random House Adult	6/1/1998	220698	
3	A Ball for Daisy	0-37585861X		Random House Children's	5/10/2011	870844	
3	A Collection Of Rudyard Kipling's Just So Stories	0-763626295		Random House Children's	10/7/2004	335827	
3	Maisy Goes Swimming	0-763650994		Random House Children's	9/14/2010	778918	
1	Peter Pan	0-739336908		Random House Children's	10/10/2006	413691	
3	How Do Dinosaurs Say Good Night?	0-590316818		Scholastic	4/1/2000	56894	
3	Mouse And His Child	0-439098262		Scholastic	9/1/2001	70524	
3	Alexander and the Terrible, Horrible, No Good, Very Bad Day (Special)	1-416985956		Simon & Schuster	9/22/2009	756846	
3	Chicka Chicka Boom Boom	0-67167949X		Simon & Schuster	10/1/1989	408595	
3	Dear Socks, Dear Buddy	0-684857782		Simon & Schuster	11/17/1998	689708	
3	Living History	0-743222245		Simon & Schuster	6/1/2003	359007	
3	Cinderella	1-434207641		Stone Arch Books	8/1/2008	633530	
3	Monster Beach	1-434232174		Stone Arch Books	8/1/2011	840890	
3	The Missing Mummy	1-434232182		Stone Arch Books	8/1/2011	840889	
3	Toy Snatcher	1-434232212		Stone Arch Books	9/1/2011	840893	
3	Wolfboy's Wish	1-434232190		Stone Arch Books	9/1/2011	840894	
3	Bossy Gallo / El Gallo De Bodas, The	0-613166116		Turtleback	6/1/1999	422918	
3	Dinosaur Roar!	0-61335933X		Turtleback	4/1/2002	430089	

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1	Guide to Homeland Security Careers		Barrons		6/1/2003	23215	2728		
1	Barron's Civil Service Clerical Exam		Barrons		2/1/2010	748415	13172		
1	Barron's EMT Exam		Barrons		10/1/2008	639329	13172		
1	Barron's EMT Paramedic Exam with CD-ROM		Barrons		10/1/2008	639489	13172		
1	Barron's Firefighter Exams (Revised)		Barrons		4/1/2009	678079	13172		
1	Barron's Police Officer Exam		Barrons		4/1/2009	678088	13172		
1	Barron's Police Sergeant Examination (Revised)		Barrons		4/1/2010	748470	13172		
1	Barron's U.S. Citizenship Test		Barrons		7/1/2008	639432	13172		
1	Human Resources		Barrons		11/1/2010	771865	13172		
1	Resumes That Pop!		Barrons		11/1/2010	771866	13172		
1	Barron's Correction Officer Exam		Barrons		4/1/2008	611895	2857		
1	Compact Guide to Colleges		Barrons		8/1/2010	771915	38180		
1	Writing a Successful College Application Essay		Barrons		3/14/2008	612026	38180		
*	A Visit to	10	Capstone Press						
1	Apple Orchard		Capstone Press		9/1/2004	190657	11688		
1	Dentist's Office		Capstone Press		7/1/2004	190658	11688		
1	Doctor's Office		Capstone Press		12/1/2003	161155	11688		
1	Farm		Capstone Press		1/1/2004	161156	11688		
1	Fire Station		Capstone Press		1/1/2004	161157	11688		
1	Police Station		Capstone Press		8/1/2004	190659	11688		
1	The Airport		Capstone Press		7/1/2004	190656	11688		
1	The Library		Capstone Press		1/1/2004	161158	11688		
1	The Supermarket		Capstone Press		1/1/2004	161159	11688		
1	The Zoo		Capstone Press		1/1/2004	161160	11688		
*	All About Winter	4	Capstone Press						
1	Animals in Winter		Capstone Press		9/1/2008	633635	31467		
1	Christmas		Capstone Press		9/1/2008	633636	31467		
1	People in Winter		Capstone Press		9/1/2008	633637	31467		
1	Snowflakes		Capstone Press		9/1/2008	633638	31467		
*	Fighting Fire	4	Capstone Press						
1	Fire Safety in Action		Capstone Press		1/1/2009	650517	32646		
1	Fire Stations in Action		Capstone Press		1/1/2009	650518	32646		
1	Fire Trucks in Action		Capstone Press		1/1/2009	650519	32646		
1	Fireboats in Action		Capstone Press		1/1/2009	650520	32646		
*	Graphic History	32	Capstone Press						
1	Adventures of Marco Polo		Capstone Press		1/1/2005	316422	22138		
1	Assassination of Abraham Lincoln		Capstone Press		1/1/2005	316423	22138		
1	Battle of the Alamo		Capstone Press		1/1/2005	316424	22138		
1	Betsy Ross and the American Flag		Capstone Press		8/1/2005	354075	22138		
1	Boston Tea Party		Capstone Press		1/1/2005	316425	22138		
1	Curse of King Tut's Tomb		Capstone Press		1/1/2005	316426	22138		

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1	Dolley Madison Saves History		Capstone Press		8/1/2005	354079	22138		
1	Harriet Tubman and the Underground Railroad		Capstone Press		1/1/2005	316427	22138		
1	John Brown's Raid on Harpers Ferry		Capstone Press		8/1/2005	354080	22138		
1	John Sutter and the California Gold Rush		Capstone Press		8/1/2005	354081	22138		
1	Lords of the Sea		Capstone Press		8/1/2005	354082	22138		
1	Nat Turner's Slave Rebellion		Capstone Press		4/1/2006	382503	22138		
1	Paul Revere's Ride		Capstone Press		8/1/2005	354083	22138		
1	Rosa Parks and the Montgomery Bus Boycott		Capstone Press		9/1/2006	502397	22138		
1	Salem Witch Trials		Capstone Press		1/1/2005	316428	22138		
1	Sinking of the Titanic		Capstone Press		1/1/2005	316429	22138		
1	Story of Jamestown		Capstone Press		9/1/2005	354084	22138		
1	The Battle of Gettysburg		Capstone Press		1/1/2006	382504	22138		
1	The Boston Massacre		Capstone Press		8/1/2005	354076	22138		
1	The Brave Escape of Ellen and William Craft		Capstone Press		8/1/2005	354077	22138		
1	The Buffalo Soldiers and the American West		Capstone Press		8/1/2005	354078	22138		
1	The Building of the Transcontinental Railroad		Capstone Press		9/1/2006	502384	22138		
1	The Creation of the U.S. Constitution		Capstone Press		9/1/2006	385297	22138		
1	The First Moon Landing		Capstone Press		9/1/2006	502385	22138		
1	The Lewis and Clark Expedition		Capstone Press		9/1/2006	502407	22138		
1	The Mystery of the Roanoke Colony		Capstone Press		9/1/2006	502371	22138		
1	The Pilgrims and the First Thanksgiving		Capstone Press		9/1/2006	502236	22138		
1	The Story of the Star-Spangled Banner		Capstone Press		1/1/2006	382505	22138		
1	The Story of the Statue of Liberty		Capstone Press		1/1/2006	382506	22138		
1	Voyage of the Mayflower		Capstone Press		8/1/2005	354085	22138		
1	Winter at Valley Forge		Capstone Press		9/1/2005	354086	22138		
1	Young Riders of the Pony Express		Capstone Press		4/1/2006	382483	22138		
*	Happy Birthday!	4	Capstone Press						
1	Birthday Cakes		Capstone Press		1/1/2010	744004	34587		
1	Birthday Customs Around the World		Capstone Press		1/1/2010	744005	34587		
1	Birthday Parties and Celebrations		Capstone Press		1/1/2010	744006	34587		
1	Birthday Party Games		Capstone Press		1/1/2010	744069	34587		
*	Holidays and Celebrations - Pebble	12	Capstone Press						
1	Chinese New Year		Capstone Press		7/1/2000	1460	3076		
1	Cinco de Mayo		Capstone Press		7/1/2000	1461	3076		
1	Easter		Capstone Press		9/1/2002	3285	3076		
1	Hanukkah		Capstone Press		7/1/2000	1462	3076		
1	Kwanzaa		Capstone Press		7/1/2000	1463	3076		
1	New Year's Day		Capstone Press		9/1/2002	3286	3076		
1	Passover		Capstone Press		12/1/2002	3287	3076		
1	St. Patrick's Day		Capstone Press		9/1/2002	3288	3076		
1	Thanksgiving		Capstone Press		8/1/2001	1684	3076		

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*	Natural Wonders	8	Capstone Press		8/1/2010	766154	37526		
1	Canyons		Capstone Press		8/1/2010	766279	37526		
1	Caves		Capstone Press		1/1/2011	811268	37526		
1	Deltas		Capstone Press		8/1/2010	766280	37526		
1	Glaciers		Capstone Press		1/1/2011	811269	37526		
1	Islands		Capstone Press		8/1/2010	766281	37526		
1	Mountains		Capstone Press		8/1/2010	766282	37526		
1	Rivers		Capstone Press		8/1/2010	766283	37526		
1	Waterfalls		Capstone Press		8/1/2010				
*	Prepare to Survive	6	Capstone Press						
1	How to Survive a Flood		Capstone Press		1/1/2009	650444	32654		
1	How to Survive a Tornado		Capstone Press		1/1/2009	650446	32654		
1	How to Survive an Earthquake		Capstone Press		1/1/2009	650445	32654		
1	How to Survive Being Lost at Sea		Capstone Press		1/1/2009	650447	32654		
1	How to Survive in the Wilderness		Capstone Press		1/1/2009	650448	32654		
1	How to Survive on a Deserted Island		Capstone Press		1/1/2009	650449	32654		
*	Character Education	9	Chelsea House						
1	Being a Leader and Making Decisions		Chelsea House		9/1/2009	654162	26401		
1	Being Fair and Honest		Chelsea House		2/1/2009	588379	26401		
1	Dealing with Bullying		Chelsea House		3/1/2009	588377	26401		
1	Dealing with Frustration and Anger		Chelsea House		9/1/2009	588376	26401		
1	Handling Peer Pressure		Chelsea House		1/1/2009	653981	26401		
1	Handling Teamwork and Respect for Others		Chelsea House		2/1/2009	588380	26401		
1	Managing Conflict Resolution		Chelsea House		8/1/2009	654108	26401		
1	Managing Responsibilities		Chelsea House		10/1/2009	654024	26401		
1	Overcoming Prejudice		Chelsea House		1/1/2009	588378	26401		
*	Cybersafety	8	Chelsea House						
1	Cyberafety Set, 7-Volumes		Chelsea House		6/1/2011	841938	34445		
1	Cyberpredators		Chelsea House		6/1/2011	757576	34445		
1	Cyberstalking & Cyberbullying		Chelsea House		5/1/2012	703512	34445		
1	Digital Piracy		Chelsea House		6/1/2011	757577	34445		
1	Identity Theft		Chelsea House		5/1/2012	757578	34445		
1	Information Crisis		Chelsea House		12/1/2011	814053	34445		
1	Internet Addiction & Online Gaming		Chelsea House		5/1/2012	703513	34445		
1	Living with The Internet		Chelsea House		5/1/2012	703514	34445		
*	Let's See Library: Holidays	18	Compass Point						
1	Christmas		Compass Point		8/1/2002	3672	3575		
1	Earth Day		Compass Point		8/1/2004	192010	3575		
1	Election Day		Compass Point		8/1/2004	192009	3575		
1	Groundhog Day		Compass Point		8/1/2004	192013	3575		
1	Independence Day		Compass Point		8/1/2004	192019	3575		

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1	Martin Luther King Jr. Day		Compass Point		8/1/2004	192011	3575		
1	Passover		Compass Point		8/1/2004	192016	3575		
1	Presidents' Day		Compass Point		8/1/2004	192017	3575		
*	Profiles of the Presidents	43	Compass Point						
1	Abraham Lincoln		Compass Point		1/1/2002	3544	3582		
1	Andrew Jackson		Compass Point		1/1/2003	3582	3582		
1	Andrew Johnson		Compass Point		1/1/2003	3587	3582		
1	Barack Obama		Compass Point		8/1/2009	700700	3582		
1	Benjamin Harrison		Compass Point		8/1/2003	20819	3582		
1	Calvin Coolidge		Compass Point		8/1/2003	20823	3582		
1	Chester A. Arthur		Compass Point		8/1/2003	20818	3582		
1	Dwight D. Eisenhower		Compass Point		8/1/2002	3595	3582		
1	Franklin D. Roosevelt		Compass Point		1/1/2002	3545	3582		
1	Franklin Pierce		Compass Point		8/1/2002	3586	3582		
1	George H.W. Bush		Compass Point		8/1/2002	3598	3582		
1	George W. Bush		Compass Point		8/1/2003	20835	3582		
1	George Washington		Compass Point		1/1/2002	3546	3582		
1	Gerald R. Ford		Compass Point		8/1/2003	20826	3582		
1	Grover Cleveland		Compass Point		1/1/2003	3590	3582		
1	Harry S. Truman		Compass Point		8/1/2002	3594	3582		
1	Herbert Hoover		Compass Point		8/1/2002	3593	3582		
1	James A. Garfield		Compass Point		1/1/2003	3589	3582		
1	James Buchanan		Compass Point		8/1/2003	20816	3582		
1	James Earl Carter, JR.		Compass Point		8/1/2002	3596	3582		
1	James K. Polk		Compass Point		8/1/2003	20814	3582		
1	James Madison		Compass Point		8/1/2002	3579	3582		
1	James Monroe		Compass Point		8/1/2002	3580	3582		
1	John Adams		Compass Point		8/1/2002	3578	3582		
1	John F. Kennedy		Compass Point		1/1/2002	3547	3582		
1	John Quincy Adams		Compass Point		1/1/2003	3581	3582		
1	John Tyler		Compass Point		1/1/2003	3584	3582		
1	Lyndon Baines Johnson		Compass Point		8/1/2003	20824	3582		
1	Martin Van Buren		Compass Point		1/1/2003	3583	3582		
1	Millard Fillmore		Compass Point		8/1/2003	20815	3582		
1	Richard M. Nixon		Compass Point		1/1/2003	20825	3582		
1	Ronald W. Reagan		Compass Point		1/1/2003	3597	3582		
1	Rutherford B. Hayes		Compass Point		8/1/2003	20817	3582		
1	Theodore Roosevelt		Compass Point		1/1/2003	3591	3582		
1	Thomas Jefferson		Compass Point		1/1/2002	3548	3582		
1	Ulysses S. Grant		Compass Point		8/1/2002	3588	3582		
1	Warren G. Harding		Compass Point		8/1/2003	20822	3582		



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1	William Henry Harrison		Compass Point		8/1/2003	20813	3582		
1	William Howard Taft		Compass Point		8/1/2003	20821	3582		
1	William Jefferson Clinton		Compass Point		1/1/2002	3549	3582		
1	William McKinley		Compass Point		8/1/2003	20820	3582		
1	Woodrow Wilson		Compass Point		1/1/2003	3592	3582		
1	Zachary Taylor		Compass Point		1/1/2003	3585	3582		
1	The Cancer Dictionary, Third Edition (ebook)		Infobase Ebooks		3/1/2007	783097	38593		
1	The Handbook to Wills, Funerals, and Probate, Third Edition (ebook)		Infobase Ebooks		6/1/2007	783131	38593		
*	Library of Health and Living (ebook)	57	Infobase Ebooks						
1	The Encyclopedia of Drug Abuse (ebook)		Infobase Ebooks		4/1/2008	797922	39548		
1	The Encyclopedia of Endocrine Diseases And Disorders (ebook)		Infobase Ebooks		3/1/2005	797923	39548		
1	The Encyclopedia of Addictions and Addictive Behaviors (ebook)		Infobase Ebooks		10/1/2005	797924	39548		
1	The Encyclopedia of Adoption, Third Edition (ebook)		Infobase Ebooks		9/1/2006	797925	39548		
1	The Encyclopedia of Alcoholism and Alcohol Abuse (ebook)		Infobase Ebooks		6/1/2010	797926	39548		
1	The Encyclopedia of Allergies, Second Edition (ebook)		Infobase Ebooks		6/1/2001	797927	39548		
1	The Encyclopedia of Alzheimer's Disease, Second Edition (ebook)		Infobase Ebooks		4/1/2010	797928	39548		
1	The Encyclopedia of Arthritis (ebook)		Infobase Ebooks		10/1/2003	797929	39548		
1	The Encyclopedia of Arthritis, Second Edition (ebook)		Infobase Ebooks		10/1/2010	797930	39548		
1	The Encyclopedia of Asthma and Respiratory Disorders (ebook)		Infobase Ebooks		11/1/2002	797931	39548		
1	The Encyclopedia of Autism Spectrum Disorders (ebook)		Infobase Ebooks		11/1/2006	797932	39548		
1	The Encyclopedia of Autoimmune Diseases (ebook)		Infobase Ebooks		2/1/2003	797933	39548		
1	The Encyclopedia of Blindness and Vision Impairment, Second Edition (ebook)		Infobase Ebooks		7/1/2002	797934	39548		
1	The Encyclopedia of Breast Cancer (ebook)		Infobase Ebooks		11/1/2004	797935	39548		
1	The Encyclopedia of Cancer (ebook)		Infobase Ebooks		1/1/2005	797936	39548		
1	The Encyclopedia of Child Abuse, Third Edition (ebook)		Infobase Ebooks		1/1/2007	797937	39548		
1	The Encyclopedia of Children's Health and Wellness, 2-Volumes (ebook)		Infobase Ebooks		9/1/2004	797938	39548		
1	The Encyclopedia of Complementary and Alternative Medicine (ebook)		Infobase Ebooks		1/1/2004	797939	39548		
1	The Encyclopedia of Cosmetic and Plastic Surgery (ebook)		Infobase Ebooks		2/1/2009	797940	39548		
1	The Encyclopedia of Death and Dying (ebook)		Infobase Ebooks		3/1/2005	797941	39548		
1	The Encyclopedia of Dental and Oral Health (ebook)		Infobase Ebooks		12/1/2010	797942	39548		
1	The Encyclopedia of Diabetes, Second Edition (ebook)		Infobase Ebooks		5/1/2011	797943	39548		
1	The Encyclopedia of Elder Care (ebook)		Infobase Ebooks		3/1/2009	797944	39548		
1	The Encyclopedia of Genetic Disorders and Birth Defects, Third Edition (ebook)		Infobase Ebooks		2/1/2008	797945	39548		
1	The Encyclopedia of Hepatitis and Other Liver Diseases (ebook)		Infobase Ebooks		5/1/2006	797946	39548		
1	The Encyclopedia of Infectious Diseases, Third Edition (ebook)		Infobase Ebooks		4/1/2007	797947	39548		
1	The Encyclopedia of Learning Disabilities, Second Edition (ebook)		Infobase Ebooks		5/1/2006	797948	39548		
1	The Encyclopedia of Memory and Memory Disorders, Second Edition (ebook)		Infobase Ebooks		9/1/2001	797949	39548		
1	The Encyclopedia of Men's Health (ebook)		Infobase Ebooks		3/1/2005	797950	39548		
1	The Encyclopedia of Men's Reproductive Cancer (ebook)		Infobase Ebooks		11/1/2004	797951	39548		
1	The Encyclopedia of Mental Health, Third Edition (ebook)		Infobase Ebooks		11/1/2007	797952	39548		
1	The Encyclopedia of Multiple Sclerosis (ebook)		Infobase Ebooks		9/1/2005	797953	39548		

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1	The Encyclopedia of Nutrition and Good Health, Second Edition (ebook)		Infobase Ebooks		8/1/2003	797954	39548		
1	The Encyclopedia of Obesity and Eating Disorders, Thrd Edition (ebook)		Infobase Ebooks		5/1/2006	797955	39548		
1	The Encyclopedia of Parkinson's Disease, Second Edition (ebook)		Infobase Ebooks		12/1/2009	797956	39548		
1	The Encyclopedia of Phobias, Fears, and Anxieties, Third Edition (ebook)		Infobase Ebooks		2/1/2008	797957	39548		
1	The Encyclopedia of Poisons and Antidotes, Third Edition (ebook)		Infobase Ebooks		10/1/2009	797958	39548		
1	The Encyclopedia of Schizophrenia and Other Psychotic Disorders, Third Edition (ebook)		Infobase Ebooks		10/1/2006	797959	39548		
1	The Encyclopedia of Senior Health and Well-Being (ebook)		Infobase Ebooks		5/1/2003	797960	39548		
1	The Encyclopedia of Sexually Transmitted Diseases (ebook)		Infobase Ebooks		11/1/2003	797961	39548		
1	The Encyclopedia of Skin and Skin Disorders, Third Edition (ebook)		Infobase Ebooks		11/1/2006	797962	39548		
1	The Encyclopedia of Sleep and Sleep Disorders, Third Edition (ebook)		Infobase Ebooks		11/1/2009	797963	39548		
1	The Encyclopedia of Sports Medicine (ebook)		Infobase Ebooks		11/1/2004	797964	39548		
1	The Encyclopedia of Stress and Stress-Related Diseases, Second Edition (ebook)		Infobase Ebooks		5/1/2006	797965	39548		
1	The Encyclopedia of Suicide, Second Edition (ebook)		Infobase Ebooks		4/1/2003	797966	39548		
1	The Encyclopedia of the Back and Spine Systems and Disorders (ebook)		Infobase Ebooks		9/1/2007	797967	39548		
1	The Encyclopedia of the Brain and Brain Disorders, Third Edition (ebook)		Infobase Ebooks		2/1/2009	797968	39548		
1	The Encyclopedia of the Digestive System and Digestive Disorders (ebook)		Infobase Ebooks		8/1/2004	797969	39548		
1	The Encyclopedia of the Digestive System and Digestive Disorders, Second Edition (ebook)		Infobase Ebooks		11/1/2010	797970	39548		
1	The Encyclopedia of the Heart and Heart Disease (ebook)		Infobase Ebooks		11/1/2004	797971	39548		
1	The Encyclopedia of the Heart and Heart Disease, Second Edition (ebook)		Infobase Ebooks		11/1/2010	797972	39548		
1	The Encyclopedia of the Muscle And Skeletal Systems and Disorders (ebook)		Infobase Ebooks		1/1/2005	797973	39548		
1	The Encyclopedia of Trauma and Traumatic Stress Disorders (ebook)		Infobase Ebooks		10/1/2009	797974	39548		
1	The Encyclopedia of Vitamins, Minerals and Supplements, Second Edition (ebook)		Infobase Ebooks		6/1/2004	797975	39548		
1	The Encyclopedia of Women's Health, Sixth Edition (ebook)		Infobase Ebooks		2/1/2009	797976	39548		
1	The Encyclopedia of Women's Reproductive Cancer (ebook)		Infobase Ebooks		11/1/2004	797977	39548		
1	The Encyclopedia of Work-Related Illnesses, Injuries and Health Issues (ebook)		Infobase Ebooks		11/1/2003	797978	39548		
*	Teen's Guides (ebook)	15	Infobase Ebooks						
1	Living with Alcoholism and Drug Addiction (ebook)		Infobase Ebooks		2/1/2009	798136	39615		
1	Living with Allergies (ebook)		Infobase Ebooks		11/1/2008	798137	39615		
1	Living with Anxiety Disorders (ebook)		Infobase Ebooks		11/1/2007	798138	39615		
1	Living with Asthma (ebook)		Infobase Ebooks		12/1/2007	798139	39615		
1	Living with Cancer (ebook)		Infobase Ebooks		12/1/2007	798140	39615		
1	Living with Depression (ebook)		Infobase Ebooks		11/1/2007	798141	39615		
1	Living with Diabetes (ebook)		Infobase Ebooks		11/1/2007	798142	39615		
1	Living with Eating Disorders (ebook)		Infobase Ebooks		4/1/2009	798143	39615		
1	Living with Obesity (ebook)		Infobase Ebooks		9/1/2009	798144	39615		
1	Living with Peer Pressure and Bullying (ebook)		Infobase Ebooks		4/1/2010	798145	39615		
1	Living with Sexually Transmitted Diseases (ebook)		Infobase Ebooks		8/1/2009	798146	39615		
1	Living with Skin Conditions (ebook)		Infobase Ebooks		5/1/2010	798147	39615		
1	Living with Sports Injuries (ebook)		Infobase Ebooks		4/1/2010	798148	39615		
1	Living with Stress (ebook)		Infobase Ebooks		6/1/2010	798149	39615		
1	Living with the Internet and Online Dangers (ebook)		Infobase Ebooks		4/1/2010	798150	39615		



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*	The Truth About (ebook)	25	Infobase Ebooks						
1	The Truth About Abuse, Second Edition (ebook)		Infobase Ebooks		2/1/2010	798203	39638		
1	The Truth About ADHD and Other Neurobiological Disorders (ebook)		Infobase Ebooks		3/1/2010	798204	39638		
1	The Truth About Alcohol (ebook)		Infobase Ebooks		10/1/2004	798205	39638		
1	The Truth About Alcohol, Second Edition (ebook)		Infobase Ebooks		10/1/2010	798206	39638		
1	The Truth About Anxiety and Depression, Second Edition (ebook)		Infobase Ebooks		11/1/2010	798207	39638		
1	The Truth About Death and Dying, Second Edition (ebook)		Infobase Ebooks		8/1/2009	798208	39638		
1	The Truth About Divorce (ebook)		Infobase Ebooks		10/1/2004	798209	39638		
1	The Truth About Divorce, Second Edition (ebook)		Infobase Ebooks		11/1/2010	798210	39638		
1	The Truth About Drugs, Second Edition (ebook)		Infobase Ebooks		9/1/2009	798211	39638		
1	The Truth About Eating Disorders, Second Edition (ebook)		Infobase Ebooks		7/1/2009	798212	39638		
1	The Truth About Environmental Hazards (ebook)		Infobase Ebooks		5/1/2010	798213	39638		
1	The Truth About Family Life (ebook)		Infobase Ebooks		9/1/2005	798214	39638		
1	The Truth About Family Life, Second Edition (ebook)		Infobase Ebooks		4/1/2011	798215	39638		
1	The Truth About Fear and Depression (ebook)		Infobase Ebooks		10/1/2004	798216	39638		
1	The Truth About Gambling (ebook)		Infobase Ebooks		4/1/2011	798217	39638		
1	The Truth About Illness and Disease (ebook)		Infobase Ebooks		11/1/2009	798218	39638		
1	The Truth About Physical Fitness and Nutrition (ebook)		Infobase Ebooks		11/1/2010	798219	39638		
1	The Truth About Rape, Second Edition (ebook)		Infobase Ebooks		2/1/2010	798220	39638		
1	The Truth About Sexual Behavior and Unplanned Pregnancy, Second Edition (ebook)		Infobase Ebooks		8/1/2009	798221	39638		
1	The Truth About Smoking, Second Edition (ebook)		Infobase Ebooks		10/1/2009	798222	39638		
1	The Truth About Stress Management (ebook)		Infobase Ebooks		3/1/2011	798223	39638		
1	The Truth About Suicide (ebook)		Infobase Ebooks		1/1/2010	798224	39638		
1	The Truth About the Internet and Online Predators (ebook)		Infobase Ebooks		4/1/2011	798225	39638		
1	The Truth About Violence (ebook)		Infobase Ebooks		9/1/2005	798226	39638		
1	The Truth About Violence, Second Edition (ebook)		Infobase Ebooks		11/1/2010	798227	39638		
*	Friends with Disabilities	4	Picture Window						
1	My Friend Has ADHD		Picture Window		1/1/2010	744043	34633		
1	My Friend Has Autism		Picture Window		1/1/2010	744044	34633		
1	My Friend Has Down Syndrome		Picture Window		1/1/2010	744045	34633		
1	My Friend Has Dyslexia		Picture Window		1/1/2010	744046	34633		

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0	Understanding To Kill a Mockingbird - Not Available From Delaney		ABC-Clio	11/30/1994	215190	
1	An Apple for Harriet Tubman [With DVD]		Albert Whitman	3/1/2010	751954	
2	Learn Russian the Fast and Fun Way [With Dictionary]		Barrons	9/1/2009	717427	
2	Learn English the Fast and Fun Way for Russian Speakers with Audio CDs		Barrons	6/1/2007	550622	
2	Pronounce It Perfectly in Russian		Barrons	8/1/1994	26882	
3			BUYSERVICE	11/8/2011	855413	
1	21st Century Skills: Learning for Life in Our Times [With DVD]		BUYSERVICE	10/1/2009	832506	
3	Abandon		BUYSERVICE	4/26/2011	847156	
3	Angels & Demons: Special Illustrated Collector's Edition		BUYSERVICE	5/3/2005	677230	
3	Annika's Secret Wish		BUYSERVICE	10/1/1999	802336	
3	Cell		BUYSERVICE	1/24/2006	651582	
3	Critical Insights: To Kill a Mockingbird		BUYSERVICE	9/1/2009	707901	
3	Deception Point		BUYSERVICE	9/2/2003	710589	
3	Digital Fortress (Revised)		BUYSERVICE	2/1/2004	414951	
3	Green Mile		BUYSERVICE	10/3/2000	516451	
0	Insatiable - Out Of Print		BUYSERVICE	6/8/2010	839630	
2	Multiplication Rock		BUYSERVICE	3/1/2004	831572	
3	The Marriage Plot		BUYSERVICE	10/1/1/2011	855753	
3	The Switch		BUYSERVICE	8/29/2000	839380	
3	The Witness		BUYSERVICE	7/5/1995	839378	
6	To Kill a Mockingbird (Collector's)		BUYSERVICE	1/23/2007	512108	
1	Wrinkle in Time		BUYSERVICE		845497	
6	To Kill a Mockingbird		Chelsea House	4/1/2010	703451	
3	Last Battle		Delaney Bound (P)	9/1/2000	461904	
1	Turtle Warrior		Delaney Bound (P)	2/1/2005	645612	
3	Wizard and Glass		Delaney Bound (P)	6/1/2003	479570	
1	A First Look at Your Library Media Center DVD		Discovery Education	1/1/2002	614656	
*	Discovering Algebra with Graphing Calculators (DVD)	10	Discovery Education			
1	Discovering Algebra With Graphing Calculators: Examining Probability and Random Number Generation DV		Discovery Education	1/1/2007	525869	
1	Discovering Algebra With Graphing Calculators: Exploring Quadratics DVD		Discovery Education	1/1/2007	525863	
1	Discovering Algebra With Graphing Calculators: Finding the Slope of a Line DVD		Discovery Education	1/1/2007	525862	
1	Discovering Algebra With Graphing Calculators: Graphing a Line DVD		Discovery Education	1/1/2007	525861	
1	Discovering Algebra With Graphing Calculators: Investigating Inequalities DVD		Discovery Education	1/1/2007	525865	
1	Discovering Algebra With Graphing Calculators: Investigating Logarithmic Functions DVD		Discovery Education	1/1/2007	525867	

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1	Discovering Algebra With Graphing Calculators: Plotting the Curve of Best Fit DVD		Discovery Education	1/1/2007	525868	
1	Discovering Algebra With Graphing Calculators: Representing and Analyzing Data DVD		Discovery Education	1/1/2007	525870	
1	Discovering Algebra With Graphing Calculators: Solving Systems of Equations DVD		Discovery Education	1/1/2007	525864	
1	Discovering Algebra With Graphing Calculators: Understanding Exponential Functions DVD		Discovery Education	1/1/2007	525866	
*	Discovering Language Arts (DVD)	24	Discovery Education			
1	Beginning Fiction and Nonfiction DVD		Discovery Education	1/1/2006	409497	
1	Beginning Listening and Speaking DVD		Discovery Education	1/1/2006	409493	
1	Beginning Media Literacy DVD		Discovery Education	1/1/2006	409490	
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1	Beginning Reading DVD		Discovery Education	1/1/2006	409499	
1	Beginning Research DVD		Discovery Education	1/1/2006	409502	
1	Beginning Writing DVD		Discovery Education	1/1/2006	409453	
1	Intermediate Fiction and Nonfiction DVD		Discovery Education	1/1/2006	409496	
1	Intermediate Listening and Speaking DVD		Discovery Education	1/1/2006	409507	
1	Intermediate Media Literacy DVD		Discovery Education	1/1/2006	409489	
1	Intermediate Parts of Speech DVD		Discovery Education	1/1/2006	409504	
1	Intermediate Reading DVD		Discovery Education	1/1/2006	409498	
1	Intermediate Research DVD		Discovery Education	1/1/2006	409501	
1	Intermediate Style, Structure, and Tone DVD		Discovery Education	1/1/2006	409465	
1	Intermediate Writing DVD		Discovery Education	1/1/2006	409452	
1	Introduction to Fiction and Nonfiction DVD		Discovery Education	1/1/2006	409495	
1	Introduction to Listening and Speaking DVD		Discovery Education	1/1/2006	409479	
1	Introduction to Media Literacy DVD		Discovery Education	1/1/2006	409491	
1	Introduction to Parts of Speech DVD		Discovery Education	1/1/2006	409506	
1	Introduction to Reading DVD		Discovery Education	1/1/2006	409500	
1	Introduction to Research DVD		Discovery Education	1/1/2006	409503	
1	Introduction to Style, Structure, and Tone DVD		Discovery Education	1/1/2006	409492	
1	Introduction to Writing DVD		Discovery Education	1/1/2006	409454	
*	Discovering Math (DVD)	50	Discovery Education			
1	Arithmetic DVD		Discovery Education	1/1/2006	409476	
1	Beginning Measurement DVD		Discovery Education	1/1/2006	409475	
1	Computation DVD		Discovery Education	1/1/2006	409461	
1	Concepts in Advanced Algebra DVD		Discovery Education	9/1/2005	348968	
1	Concepts in Algebra		Discovery Education	1/1/2006	409314	

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1	Concepts in Algebra DVD			Discovery Education	9/1/2005	348966	
1	Concepts in Geometry DVD			Discovery Education	9/1/2005	348970	
1	Concepts in Number Theory DVD			Discovery Education	9/1/2005	348972	
1	Concepts in Precalculus 2-Pack DVD			Discovery Education	1/1/2006	409311	
1	Coordinate Geometry DVD			Discovery Education	1/1/2006	409312	
1	Data and Graphs DVD			Discovery Education	1/1/2006	409442	
1	Discovering Math			Discovery Education	1/1/2006	393679	
1	Discovering Math, Advanced Computation 2-Pack			Discovery Education	8/31/2007	549380	
1	Discovering Math, Advanced Geometry 2-Pack			Discovery Education	8/31/2007	549382	
1	Discovering Math, Advanced Measurement			Discovery Education	8/31/2007	549384	
1	Discovering Math, Advanced Number Concepts			Discovery Education	8/31/2007	549386	
1	Discovering Math, Advanced Probability			Discovery Education	8/31/2007	549388	
1	Discovering Math, Advanced Problem Solving 2-Pack			Discovery Education	8/31/2007	549390	
1	Discovering Math, Advanced Statistics & Data Analysis 2-Pack			Discovery Education	8/31/2007	549392	
1	Discovering Math, Algebra and Functions 4-Pack			Discovery Education	8/31/2007	549394	
1	Discovering Math, Practical Uses of Mathematics 2-Pack			Discovery Education	8/31/2007	549396	
1	Expanding Problem-Solving Skills DVD			Discovery Education	1/1/2006	409470	
1	Exploring Algebra DVD			Discovery Education	1/1/2006	409456	
1	Exploring Geometry DVD			Discovery Education	1/1/2006	409459	
1	Geometry Skills DVD			Discovery Education	1/1/2006	409441	
1	Historical and Modern Uses of Mathematics DVD			Discovery Education	1/1/2006	409455	
1	Intermediate Probability DVD			Discovery Education	1/1/2006	409457	
1	Intermediate Problem-Solving Skills DVD			Discovery Education	1/1/2006	409478	
1	Introduction to Multiplication, Division, and Fractions DVD			Discovery Education	1/1/2006	409468	
1	Introduction to Problem Solving DVD			Discovery Education	1/1/2006	409480	
1	Math at Work			Discovery Education	1/1/2006	409488	
1	Measurement DVD			Discovery Education	1/1/2006	409467	
1	Number Concepts DVD			Discovery Education	1/1/2006	409469	
1	Number Theory DVD			Discovery Education	1/1/2006	409462	
1	Prediction and Probability DVD			Discovery Education	1/1/2006	409473	
1	Probability and Chance DVD			Discovery Education	1/1/2006	409466	
1	Problem Solving: Math 2-Pack DVD			Discovery Education	9/1/2005	349121	
1	Properties of Measurement DVD			Discovery Education	1/1/2006	409460	
1	Rational Number Concepts DVD			Discovery Education	9/1/2005	348974	

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		Vol	Name	Date	ID	Price
1	Shapes DVD		Discovery Education	1/1/2006	409474	
1	Statistics and Data Analysis DVD		Discovery Education	1/1/2006	409458	
1	Statistics and Data Analysis in Sports DVD		Discovery Education	1/1/2007	525909	
1	The Nature and Use of Mathematics DVD		Discovery Education	1/1/2006	409464	
1	Understanding Numbers DVD		Discovery Education	1/1/2006	409391	
1	Understanding Probability and Odds		Discovery Education	9/15/2007	549561	
1	Using and Collecting Data DVD		Discovery Education	1/1/2006	409440	
1	Using Numbers in Our Lives DVD		Discovery Education	1/1/2006	409471	
1	Word Problems? No Problem! DVD		Discovery Education	1/1/2001	612038	
*	Great Books Collections (DVD)	23	Discovery Education			
1	Great Books		Discovery Education	9/3/2003	314825	
1	Great Books		Discovery Education	9/3/2003	314826	
1	Great Books		Discovery Education	9/3/2003	314827	
1	Great Books		Discovery Education	9/3/2003	314828	
1	Great Books		Discovery Education	1/1/2004	314829	
1	Great Books		Discovery Education	9/3/2003	314830	
1	Great Books		Discovery Education	9/3/2003	314831	
1	Great Books		Discovery Education	9/3/2003	314832	
1	Great Books		Discovery Education	9/3/2003	314833	
1	Great Books		Discovery Education	9/3/2003	314834	
1	Great Books		Discovery Education	9/3/2003	314824	
1	Great Books		Discovery Education	2/1/2002	369088	
1	Great Books		Discovery Education	1/1/2005	371872	
1	Great Books		Discovery Education	1/1/2005	371873	
1	Great Books		Discovery Education	1/1/2005	371874	
1	Great Books		Discovery Education	1/1/2005	371875	
1	Great Books		Discovery Education	9/1/2000	371880	
1	Great Books		Discovery Education	1/1/2005	371881	
1	Great Books, Kafka's Metamorphosis		Discovery Education	9/15/2007	549461	
1	Great Books: Crime and Punishment		Discovery Education	9/15/2007	549460	
1	2nd Amendment: The Right to Bear Arms DVD		Discovery Education	1/1/2004	615888	
1	A Is For AIDS DVD		Discovery Education		763384	
1	Abstinence...It's the Right Choice, Second Edition DVD		Discovery Education		697865	
1	African and African-American Folktales DVD		Discovery Education		763358	

Qty	Titles	Vol	Publish Name	Publish Date	Title ID	Unit Price
1	African Culture: Drumming and Dance DVD		Discovery Education		763245	
1	African-American Storytime: African Americans: A History Lesson DVD		Discovery Education		763310	
1	AIDS Prevention: Choice Not Chance DVD		Discovery Education	9/1/2005	615336	
1	AIDS/HIV: Answers for Young People, Second Edition DVD		Discovery Education	1/1/1990	614663	
1	AI Qaeda after 9/11 DVD		Discovery Education	1/1/2007	510632	
1	Animal Alphabet DVD		Discovery Education	9/1/2005	348914	
1	Anne Frank: A Legacy for Our Time DVD		Discovery Education	1/1/1985	615343	
2	A Child's Guide to Language: Teaching a Second Language		Films Media Group		822963	
1	Amazing Grace: The Story of a Song That Makes a Difference-on DVD		Films Media Group		825878	
3	100 Most Important Science Ideas: Key Concepts from Genetics, Physics and Mathematics		FireFly Books	9/1/2009	759454	
3	Party Princess		Gale	2/1/2007	567148	
3	Racism in Harper Lee's To Kill a Mockingbird		Greenhaven Press	12/14/2007	543898	
3	The Chronicles of Narnia (Adult)		Harper Collins	10/26/2004	216088	
1	The Chronicles of Narnia Set		Harper Collins	7/1/1994	215868	
3	The Lion, the Witch and the Wardrobe		Harper Collins	7/1/1994	215873	
2	The Chronicles of Narnia Box Set (Books 1 to 7) (7 Volume Set)		Harper Collins	7/1/1994	215866	
	Horse and His Boy			7/8/1994		
	Last Battle			7/8/1994		
	Lion, the Witch and the Wardrobe			7/8/1994		
	Magician's Nephew			7/8/1994		
	Prince Caspian: The Return to Narnia			7/8/1994		
	Silver Chair			7/8/1994		
	Voyage of the Dawn Treader			7/8/1994		
1	American Sign Language Dictionary		Harper Collins	10/21/1998	514025	
3	Next		Harper Collins	11/28/2006	612555	
3	Next		Harper Collins	11/28/2006	677483	
3	Prince Caspian		Harper Collins	7/1/1994	363202	
3	Princess in Waiting		Harper Collins	3/25/2003	183383	
3	Princess Lessons		Harper Collins	3/25/2003	206109	
3	The Horse and His Boy		Harper Collins	7/1/1994	516454	
1	The Last Battle the Last Battle		Harper Collins	6/25/1994	151562	
3	The Magician's Nephew		Harper Collins	7/1/1994	501238	
3	The Silver Chair		Harper Collins	7/1/1994	500019	
3	The Voyage of the Dawn Treader		Harper Collins	7/6/1994	500053	

Qty	Titles	Vol	Publish Name	Publish Date	Title ID	Unit Price
6	To Kill a Mockingbird (Anniversary)		Harper Collins	5/1/2010	830297	
3	Princess in Love		Harper Collins	3/26/2002	62773	
3	Princess in the Spotlight		Harper Collins	6/26/2001	62775	
3	Story Behind Harper Lee's To Kill A Mockingbird, The		Heinemann	9/1/2006	641434	
3	Extremely Loud and Incredibly Close		Houghton Mifflin Harcourt	4/4/2005	352351	
1	A Conversation About Oneness (DVD)		Independent Publisher's Group	9/1/2009	737004	
2	Easy English for Busy People: Russian Elementary Level		Independent Publisher's Group	7/1/2008	685534	
1	7 Ways to Block a Cyberbully DVD		Learning Zone		849670	
1	American Sign Language Demystified [With DVD]		McGraw Educational	12/25/2009	780151	
2	5 Languages of Appreciation in the Workplace		Moody Publishing	8/1/2011	832972	
1	Oxford Russian Dictionary: Russian-English, English-Russian 4th ed.		Oxford University Press	5/28/2007	642953	
2	I Won't Bite! (Russian/English)		Pan Asian Publications		43074	
3	The Help		Penguin Putnam	2/10/2009	710939	
1	Theodore Boone		Penguin Putnam	5/25/2010	799674	
3	Hunger Games		Perfection Learning	7/3/2010	856356	
3	A Briefer History Of Time		Random House Adult	9/27/2005	338378	
3	A Christmas Guest		Random House Adult	11/1/2005	343580	
0	Black House - Out Of Stock Indefinitely		Random House Adult	9/30/2003	224186	
3	Brethren		Random House Adult	2/1/2000	233692	
3	Busiest Firefighters Ever! (Little Golden Book)		Random House Adult	12/7/1993	220967	
3	Carrie		Random House Adult	5/1/1990	229460	
3	Night Shift		Random House Adult	10/1/1993	185407	
3	Russian Fairy Tales		Random House Adult	11/21/1995	257722	
3	Stand (The Complete and Uncut Edition)		Random House Adult	5/1/1990	229737	
3	Temperatures Rising		Random House Adult	11/28/2006	414750	
3	The Da Vinci Code		Random House Adult	11/2/2004	234270	
3	The Girl with the Dragon Tattoo		Random House Adult	9/16/2008	740384	
3	The Lost Symbol		Random House Adult	9/15/2009	708042	
3	Richard Scarry's What Do People Do All Day?		Random House Children's	3/12/1968	17854	
3	Best Mother Goose Ever		Random House Children's		530104	
3	Best Mother Goose Ever!		Random House Children's	9/1/1999	220697	
3	Good Night, Little Bear		Random House Children's	6/1/2001	221118	
3	Best Friends and Drama Queens		Scholastic	3/10/2009	640401	
3	Catching Fire		Scholastic	9/1/2009	710880	



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2	180 Days of Math for Fifth Grade [With CD (Audio)]		Shell Education	4/1/2011	814177	
1	Academic Vocabulary DVD		Shell Education	12/1/2009	748019	
2	30 Mathematics Lessons Using the TI-15 [With CDROM]		Shell Education	12/1/2009	748163	
3	Everything's Eventual		Simon & Schuster	3/19/2002	71993	
3	From a Buick 8		Simon & Schuster	9/24/2002	71992	
3	George's Secret Key to the Universe		Simon & Schuster	10/23/2007	653827	
3	Girl Who Loved Tom Gordon		Simon & Schuster	4/6/1999	521478	
3	Just After Sunset		Simon & Schuster	9/22/2009	717238	
3	Catching Fire		Thorndike Press	12/2/2009	707641	
3	Seek Me with All Your Heart		Thorndike Press	12/15/2010	801885	
3	The Hunger Games		Thorndike Press	9/1/2009	720492	
3	The New Girl		Thorndike Press	2/3/2010	745154	
3	Theodore Boone Kid Lawyer		Thorndike Press	8/24/2010	765718	
1	Long Division		TMW Media Group		650916	
1	Multiplication & Division		TMW Media Group		650915	
2	Addition & Multiplication		TMW Media Group	1/2/1995	651424	
1	Algebra Tutor Series 5 DVD Set - Includes Volumes 1 - 5		TMW Media Group	1/1/2001	651427	
2	Multiplication		TMW Media Group	1/2/1995	651423	
1	The Basic Math Tutor: Introduction To Multiplication		TMW Media Group	1/1/2009	752292	
1	The Basic Math Tutor: Learn Your Multiplication Tables		TMW Media Group	1/1/2009	752293	
1	The Basic Math Tutor: Multiplication Problems		TMW Media Group	1/1/2009	752294	
1	Ez Math Trix: Division		TMW Media Group	1/2/2002	651078	
2	Ez Math Trix: Multiplication		TMW Media Group	1/2/2002	651077	
3	Wolves of the Calla		Turtleback	1/1/2005	479471	
3	Forever Princess		Turtleback	1/6/2009	642489	